PTS BULK FILING TECHNICAL Q & A MEETING MINUTES

Meeting Date: July 8, 2010
Meeting Time: 1pm

Attendees:

- Gary Gallanes, Software Technologies, LLC
- Martin Dean, Essential Publishers, Inc.
- Joshua Bright, State Fund
- Brian Schwabauer, State Fund
- Amit Khosla, State Fund
- Dan Jakle, ARS Legal
- Justin Geiger, ARS Legal
- Joel Hecht, Software Technologies, LLC
- Jose Gonzalez, eCandidus
- Pete Harlow, TriTek Legal
- Ilicena Elliott, EDD
- Eric Knight, EDEX IS
- Joel Harter, DWC
- Chuck Ellison, DWC
- John Russell, DIR IT
- Ira Phillips, DIR IT
- CKV, DIR IT
- Nina Thayer, DIR IT
- Dale Klein, DIR IT
- Dave Cohen, DIR IT
- Mahtalat Khorashadi, DIR IT

Meeting Ground Rules Defined:

The PTS Technical Q&A meeting ground rules were established when the meeting began. They are:

* User questions must be received in writing at the EAMSPTS mailbox (eamspts@dir.ca.gov) no later than the close of business the Monday before the Thursday meeting.

* The PTS Technical Q&A session exists primarily to review and clarify, as needed, the written answers to the submitted user technical questions.

* User questions raised at a meeting must also be submitted in writing to the EAMSPTS mailbox. Discussion about, and answers to, these questions at the meeting will depend on the complexity of the question. Written answers will be provided by the technical team once the questions are submitted in writing by the user.

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Discussion:

The meeting began on time. Some attendees were confused by the change in meeting format to a web conference and were late to call in to the conference number.

There were no technical questions submitted by external users prior to the meeting. Therefore, the meeting discussion began with clarification of answers to the July 1 technical questions submitted by Martin Dean.

Martin D. asked how Schema changes would be handled; i.e., what are the DIR Schema change control procedures and how are users notified? CKV responded that this needs to be determined.

Martin D. asked about the answer to his question #9 regarding "Information in EAMS can be researched online." Martin asked that the users be given the link in EAMS to conduct this research, and CKV said it already existed in EAMS. Here are the links:

http://www.dir.ca.gov/dwc/eams/EAMS_PublicInformationSearch.htm   ← EAMS webpage with link to search tool

Action Items:

Martin D. and Brian S. voiced concern about the UAT timeline for external users. They don't believe 1 month of UAT testing in late Nov/Dec will be sufficient. They also asked if UAT could be performed "incrementally" – as users are building their system. CKV pointed out that this would necessitate a change in the DIR development and testing strategy and would complicate UAT/System Testing. Ira stated that the UAT/Timeline concerns have to be submitted in writing to the EAMSPTS mailbox and would then be taken up by the business management team.