To look up a lien payment status in the Public Search, enter the following information in the Request information capture region:

1. First name and last name
2. Uniform assigned name (UAN—if applicable) optional
3. Email address
4. From the dropdown list in the Reason for Search field, select Case Information Search from the list of values.

6. Click Next. The injured worker search screen is displayed.
7. Lien search tab is selected.

8. On the lien search screen, fill in at least one of the required fields (EAMS case number, claimant name (or organization), or lien reservation number) and any of the other optional fields. Click search.

9. Search results display in the lower part of the screen.

Lien fee payment statuses:
- **Active** - Paid liens show a lien status of active and the Paid button is disabled.
- **Inactive** - Unpaid liens show a lien status of inactive and the Pay button is enabled in blue color.
- **Pending** - Lien payments that are in process.

Once payment has been successfully completed, the pay button no longer appears. The ‘ACTIVE’ status, a grayed out paid button, payment date and payment amount are displayed.