

STATE OF CALIFORNIA EDMUND G. BROWN JR., *GOVERNOR*



**DEPARTMENT OF INDUSTRIAL RELATIONS
DIVISION OF OCCUPATIONAL SAFETY AND HEALTH**

District Office Address

District Office Telephone Number

Date

Next of Kin Name

Address

Dear Mr. or Mrs.:

Please accept my deepest sympathy regarding the tragic accident that resulted in the death of (victim's name). The Division of Occupational Safety and Health (Cal/OSHA) has completed the investigation into the cause of the accident and would like to inform you of the findings.

The investigation was initiated by Cal/OSHA on (Opening Conference Date) and was completed on (Closing Conference Date). As a result of the investigation, Cal/OSHA issued the following citations to the employer for the violation of the California Code of Regulation, Title 8 sections:

- 1.
- 2.
- 3.

It has further been determined by Cal/OSHA that the following serious violation contributed to the accident:

- 1.

Please contact me if you, or another family member, would like to receive information concerning the Cal/OSHA investigation, including copies of citations, appeal letters, results of any informal settlements, and any other actions taken to resolve this matter.

Again, please accept my condolences and let me know if I can be of any assistance to you or your family.

Sincerely,

District Manager