Workplace Violent Incident Log **Title 8 CCR §3343 (d)**	*The employer shall record information about workplace violence threats, incidents and post-incident responses that meet the definition of workplace violence types in the Workplace Violence Standard 3343.*
	The employer shall ensure that individuals' Personally Identifiable Information (PII: information sufficient to allow identification of any person involved in a violent incident, such as a person's name, address, electronic mail address, telephone number, or social security number, or other information that, alone or in combination with other publicly available information, reveals the person's identity) and Sensitive Personally Identifiable Information (SPII: PII which if lost, compromised, or disclosed without authorization, could result in substantial harm, embarassment, inconvenience, or unfairness to an individiual), is not included on this Log.

(A)	(B)					(C)	(D)				(E)
Month / Year	Location of Incident (Check one box)					Workplace Violence Type	Severity of Incident (Check one box				Case No.
	Facility/ Building	Field	Office	Work Travel	Off-site	Enter Type (1-4)	0	1	2	3	

(C)	*Type 1 Violence: means workplace violence committed by a person, who is unrelated to the business function, at the place of employment.*
	Type 2 Violence: means workplace violence directed at employees by customers, clients, patients, students, or visitors
	Type 3 Violence: means workplace violence against an employee by a present or former employee, supervisor, or manager
	Type 4 Violence: means workplace violence committed in the place of employment by someone who does not work there, but has or is known to have had a personal relationship with an employee
(D)	*Severity 0: No policy violation substantiated*
	Severity 1: No injury/discipline short of termination
	Severtiy 2: Non-lethal injury/arrest/job loss
	Severity 3: Death/data loss/business shutdown
(E)	*Include case number that corresponds with employer investigation*