



CAL/VPP WORKSHOP
HOSTED BY: SACRAMENTO SAFETY
CENTER
JULY 10, 2024
COORDINATOR RESPONSIBILITIES

- ▶ Sherman Hernaez
- ▶ Cal/VPP Consultant
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RESPONSIBILITIES

- ❖ Work as the focal point to coordinate Cal/VPP activities at the site such as:
 - ❖ Evaluations, Reevaluations, ceremonies
- ❖ Understand Cal/VPP concept, elements, policies and requirements.
- ❖ Lead, monitor Cal/VPP journey & progress at site location.





RESPONSIBILITIES (CONT) +

- ❖ Participate in Cal/VPP related events as attendee or presenter.
- ❖ Be well familiar with site applicable Cal/OSHA Title 8 programs.
- ❖ Attend Special Team Member (STM) training.

RESPONSIBILITIES (CONT)

- ❖ Ensure annual Cal/VPP comprehensive survey is performed on time by professionals and meets the Cal/VPP criteria.
- ❖ Communicate to Cal/VPP office organizational changes in senior management, EHS staff, and mergers as they happen.
- ❖ New senior management must understand & sign commitment statement.





RESPONSIBILITIES (CONT) +

- ❖ Inform Cal/VPP office regarding any Cal/OSHA compliance activities at the site.
- ❖ Report work related serious injuries to Cal/OSHA district office and Cal/VPP office.
- ❖ Visit Cal/VPP website
 - Check P&Ps, events, etc.
 - Email your site updates & changes

RESPONSIBILITIES (CONT)

- ❖ Maintain communication with Compliance Support Person and/or Cal/OSHA district manager.
- ❖ Communicate evaluation and reevaluation schedule to the workforce.
- ❖ Receive onsite report, share & communicate to entire workforce.
- ❖ Assign, monitor & report action items to workforce.



RESPONSIBILITIES (CONT)



- ❖ Communicate to workforce the status of Cal/VPP elements and their effectiveness at the site.
- ❖ Assure timely completion and reporting of Action Item responses.
- ❖ Provide periodic status reports to Cal/VPP Team Leader and Manager.
- ❖ Contact Cal/VPP Team for any questions regarding evaluation.