

# Cal/OSHA COVID-19 Daily Checklist for Agricultural Employers

July 21, 2020

This checklist should be reviewed and completed daily to help agricultural employers prevent the spread of COVID-19 in the workplace. Refer to the Cal/OSHA [Safety and Health Guidance on COVID-19 Infection Prevention for Agricultural Employers and Employees](#) for additional information and guidance.

## Procedures to Prevent the Spread of COVID-19

- Screen employees for COVID-19 symptoms when they arrive at work, observe for symptoms throughout the day and immediately send workers home or to medical care if they have acute respiratory illness symptoms.
- Ensure adequate cleaning and disinfection supplies are readily available.

## Procedures to Increase Physical Distancing

- Provide face covers to employees and ensure they are used in accordance with CDPH and CDC guidelines.
- Use a stick or tape measure to demonstrate six feet of distance (wherever it is practiced whether outdoors, in vehicles or in structures).
- Adjust work practices, work stations, line speeds and other processes to enable employees to maintain safe physical distancing.
- Provide additional seating and shade structures to allow employees to be at least six feet apart.
- Hold meetings and trainings in small groups so workers can maintain six feet of distance between each other.
- Place drop-boxes or drop-off locations near the road so vehicles do not need to enter the farm.

## Good Sanitation Practices

- Place hand-washing facilities at or near the restrooms.
- Ensure handwashing facilities, including soap and paper towels, are readily available.
- Frequently check supplies of soap and paper towels.
- Ensure restrooms are kept clean and sanitary.
- Ensure additional handwashing facilities and supplies are placed as close to work areas as possible.
- Encourage employees to frequently use washing facilities.
- Ensure employees are instructed to not share tools or equipment and/or to sanitize between uses.