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ELECTRICIAN CERTIFICATION CURRICULUM COMMITTEE MEETING

MINUTES

Thursday – October 4, 2012 at 10:00 a.m.

I. Call To Order/Roll Call

ECCC Chairperson Eric Rood called the meeting to order at 10:05 a.m.

Members present: Assistant Chief Eric Rood, Luisa Martinez, Electrician Certification Manager, Dr. Barry Noonan, California Community Colleges Chancellor's Office, and John Dunn, Department of Education. A quorum was met.

Self-introductions of attendees were made at the request of Luisa Martinez.

II. A motion to approve the minutes of December 2, 2011. All approved. The motion was carried.

III. CDE approvals

- Electrician Trainee School: Basset Adult School – Full Program

John Dunn reported that a curriculum and site visit is still required. A meeting will be moved to December regarding this issue.

IV. CCCCCO

- Non-Residential Lighting Technician (NRLT)

Dr. Noonan reported that nothing has been approved regarding NRLT; this is just a review of the crosswalk. There is enough interest to move forward but additional information is required in order to do so. OSHA-37 was not included in the original submission and was one of the reasons why it was not approved.

Ms. Martinez will be the lead and contact person for putting together a committee with the ultimate goal creating a crosswalk. A meeting will be scheduled for late October or early November, working with Mr. Yapp, Mr. Dunn and Dr. Noonan's availability.

Comments from the Public

A comment was made regarding the consensus of standards within the industry.

Jack Yapp, California Electrical Training, expressed the importance of Title 24, Part 6 of the California Code of Regulations, which states exactly what is required by building codes.

Diane Limon (IBEW) made a comment regarding her concern about the scope of work being extended. Mr. Yapp explained that there are specific requirements for all classifications. It is the employers' responsibility to understand and adhere to rules and regulations.

Ms. Martinez inquired as to whether or not there were approved NRLT instructors. Dr. Noonan explained that once the crosswalk was approved, he and Mr. Dunn would also have to approve the instructors for their respective institutions. There would have to be specific set of criteria which the instructors would have to meet in order to qualify to become NRLT instructors.

The history of NALMCO and the Electrician Trainee Schools were discussed and elaborated upon by Ms. Martinez.

Diane Limon, brought up safety concerns on training programs. It was expressed by Fred Norton of Sylvania, that it is the responsibility of the general contractors and employers to make sure that their employees obtain all the necessary training and the training is documented. Moreover, it must be determined whether or not the person is in general industry or construction so that the appropriate safety training is met.

V. Other Items of Potential Interest

- Dr. Noonan wanted to reevaluate the term, "Jack's Curriculum." Ms. Martinez explained that the initial submission of the NRLT curriculum would be by Mr. Yapp; however, this was a general template that could be utilized by the other ET programs.
- Next agenda item is to set up a meeting with NRLT group at the end of the month if schedules permit (early November if necessary).
- Annual Notice Requirements have been submitted to Ms. Martinez. Ms. Martinez will submit any changes or updates to the schools in which entity is enrolled. Some schools have asked for an extension. Due to relocation, Ms. Martinez is allowing some leeway as she may not have received all requests. Some schools have asked to be dropped. Ms. Martinez dropped a school per their request.
 - Dr. Noonan asks why a school is dropped automatically without a follow up or any form of communication, solely based on a written notification. Ms. Martinez and Mr. Dunn respond that written request from the school asking to be dropped suffices as authorization. Dr. Noonan explains that there is no set procedure so communication should be established prior to dropping a school once a written notice is received. Ms. Martinez indicates that she will add the school that was removed after Dr. Noonan communicates with the school. Dr. Noonan will call the school once the meeting commences. He will notify Ms. Martinez of the outcome.
- Dr. Noonan expresses his concern about the language on the letter that is sent out regarding full versus partial programs. It reads: *"(d)...Approval of partial curriculum must be renewed on a yearly basis until a complete curriculum is*

approved, by submitting a renewal request to the Curriculum Committee.” He expresses his belief that all schools that are partial are not required to become full. Therefore, each year, they could submit a partial curriculum for an indefinite amount of time without having to go into a full curriculum. Once they do have an ECCC approved full curriculum, they no longer have to submit a renewal request. Ms. Martinez indicates that the intent is not to remove any schools, but to include more as possible. Ms. Martinez indicated that all of the Department of Education’s approved programs are full curriculums. Community Colleges have both partial programs and full programs.

- A comment was made regarding recertification and continuing education. What criteria can be used to determine what is acceptable versus what is not acceptable? Mr. Dunn explained that there is an approved list online. He recently sent one to Butte County. Also, a snapshot image can be sent to Mr. Dunn if there is ever any question so he can determine if the provider would be acceptable or not. If the provider used is in collaboration with an approved school, then it is acceptable. Mostly apprenticeship programs use certain programs for continuing education.
- No further comments were made.

Adjournment

Chairperson Eric Rood made a motion to adjourn. Luisa Martinez seconded the motion. All were in favor. The motion carried.
The meeting adjourned at 11:26pm.

Next meeting will be held on December 10, 2012 at 10 a.m. at the Chancellor’s Office.