



ADDRESS REPLY TO:  
California Apprenticeship Council  
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## ELECTRICIAN CERTIFICATION CURRICULUM COMMITTEE MEETING

### MINUTES

Friday – December 2, 2011 10:00 a.m.

#### I. Call To Order/ Roll Call

ECCC Chairperson Diane Ravnik called the meeting to order at 10:05 a.m.

Members present: Chief Diane Ravnik, Barry Noonan, California Community Colleges Chancellor's Office, and John Dunn, Department of Education. A quorum was met.

Self-introductions of attendees were made at the request of Chief Diane Ravnik.

#### II. A motion to amend the minutes of June 29, 2011, Section V to say "DAS *may* appoint a committee to look into the issue" was made and seconded. All approved. The motion carried.

#### III. CDE approvals

- Electrician Trainee School: Basset Adult School – Full program  
John Dunn reported that Oscar Meier, LAUSD and Lou Lastra are part of the approval process for Basset Adult School. The site inspection has been completed and the curriculum has been approved. Mr. Dunn called for discussion from the committee and the attendees. No comments were submitted.

Mr. Dunn made a motion to approve Basset Adult School to a full program. Dr. Noonan seconded the motion. All were in favor. The motion carried.

#### IV. CCCCCO

- Non-Residential Lighting Technician (NRLT)  
Dr. Noonan reported that at the June 29, 2011 it was decided the Department of Education and the Chancellor's office would collaborate and share ideas with their constituents in the field.  
In a teleconference meeting at a later date the question was brought that this was not an apprenticeable occupation, but a training program, and does it need to be brought to the committee.  
In conclusion Dr. Noonan reported that the question had not been answered at that time.

Mr. Dunn stated that the Department of Education spoke with some adult schools and they are interested in providing training for Non-Residential Lighting Technician.

Mr. Dunn made a motion to have DAS start a technical committee.

#### Comments from the Public

Jack Yapp, California Electrical Training expressed the importance of what the course preference should consist of as it relates to Title 24 Part 6 of the California Code of Regulations, which states exactly what is required by building codes.

A comment was raised that the question should be asked as to what direction the contracting company takes in order to work with those responsible with giving the test to ensure the instructions are correct.

Dr. Noonan stated that in previous years ECCC was approving programs that did not have a requirement to have the person teaching the safety portion of the OSHA 10, OSHA 30 was a certified OSHA instructor. He further stated that John Dunn and went on record at an ECCC meeting to say that any program that comes before this committee that their document needed to state that the instructor needed to be a certified OSHA Train the Trainer instructor.

Mr. Dunn made a motion that the Electrical Certification Curriculum Committee to direct the DAS to create a committee to begin the approval process for a crosswalk that would include the Department of Education and the Chancellor's Office and other assorted experts. The motion was seconded. All were in favor. The motion carried.

#### V. Other Items of Potential Interest

- Annual Electrician Trainee – review forms  
John Dunn presented an Annual Electrician Trainee review form that he will begin using with continuing education providers and with electrician training providers that are affiliated with the California Department of Education. Mr. Dunn stated that he has sent the form via e-mail and also brought some for attendees to review. He asked the attendees to review the form for any suggestions that should be added to the form.

#### Adjournment

The meeting adjourned at 10:43 a.m.