



Electrician Certification Curriculum Committee Meeting Minutes

November 4, 2021
10:00 am

Location
Oakland, CA

Meeting called to order by Luisa Martinez at 10:05 AM.

Introductions

Members present:

- Luisa Martinez – DLSE, Electrician Certification Manager (Chair)
- Sean McCobb – Chancellor’s Office of Community Colleges
- Robert Wilson – CA Department of Education

All members present and quorum met.

Attendees present:

- Ana Lopez – WECA
- Angela Heinz – San Joaquin Valley College
- Brian Bursey – UEI Colleges
- Elvia Barba – UEI Colleges
- Robyn Burrell – UEI Colleges
- Graciela Vasquez – Cerritos College
- Greg Arcidiacono - IBEW
- Greg Osborn – San Joaquin Valley College
- Kevin Johnson - IBEW
- Laura Martinez – Cerritos College
- Moses Vela – ABC SoCal
- Robert Chaboya – Cerritos College
- Robyn Burrell – UEI College
- Sergio Cortez – ABC NorCal
- Patti Huber – DLSE Assistant Chief
- Zakiya Ali – DLSE Deputy Labor Commissioner

Review and approval of minutes from June 4, 2021

Motion by Luisa Martinez to approve minutes.

Motion seconded by Sean McCobb.

Minutes from June 4, 2021 approved.

DEPARTMENT OF INDUSTRIAL RELATIONS
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Committee Meeting

I. CA Department of Education

- a. WECA – new added offsite location in San Diego, CA**
 - i. Site visit conducted: Doug Wilson, Kevin Johnson, Luisa Martinez and Moses Vela
 - ii. Motioned to approve by Luisa Martinez
 - iii. Robert Wilson and Sean McCobb seconded the motion – Motion approved

- b. UEI College – new added offsite location in Stockton, CA**
 - i. Site visit conducted: Sergio Cortez and Garrett Greer. Sergio Cortez confirmed site visit approved
 - ii. Motioned to approve by Luisa Martinez
 - iii. Robert Wilson seconded the motion – Motion approved

- c. San Joaquin Valley College – new added offsite location**
 - i. Site visit conducted: Doug Wilson, Rick Purper, John Rowe, Moses Vela
 - ii. Motioned to approve by Luisa Martinez
 - iii. Robert Wilson seconded the motion – Motion approved

- d. Shasta Builder’s Exchange – addition of Redding, CA location**
 - i. On hold for November site visit; not ready

- e. Cerritos College – new school**
 - i. On hold until next ECCC meeting

II. Chancellor’s Office of Community Colleges

Nothing to report.

III. Other

We welcome Sean McCobb as our new panel member from the Chancellor’s Office of Community Colleges. This role was previously held by Nicholas Esquivel.

Reminder that the Annual Notice Requirement is an audit of all Electrician Trainee Schools and Programs that occurs once a year around October. Luisa advised that all schools should be prepared to submit their responses to this audit when notices are mailed out. No school has been removed this year!

IV. Discussion

Attendees from Cerritos College raised several questions/concerns. Graciela Vasquez asked when the next ECCC meeting will occur. Luisa answered this will likely be in April 2022.

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Laura Martinez with Cerritos College asked what the next steps are for their school. Luisa answered that their program curriculum will be reviewed by subject matter experts, a site visit will be performed, and last step is final approval by the Committee if site visit is passed.

Robert Chaboya with Cerritos College proposed approval of Residential and NRLT curriculums and asked about corrections to crosswalk; there was a shortage of hours for the Residential program but he would like to at least be approved for the NRLT program for now. Expressed urgency with approval to go through soon so that interested students can register as ET's as soon as possible. Luisa answered that she will PEND status for now until she hears from reviewers about the curriculum.

Graciela Vasquez asked if the school initiates the site visit. Luisa answered "No." Luisa and site inspectors initiate site visit when curriculum/crosswalk are approved and good to go by reviewers. Process is that Luisa emails the school contacts about dates and availability (2nd phase) for performing site inspections after curriculum/crosswalk review. When this is good to go, then it goes to the committee for final approval.

Luisa gave a farewell speech and expressed her utmost gratitude to all. This is her last ECCC meeting before she begins her new role with the Division of Apprenticeship Standards. Attendees were introduced to DLSE Assistant Chief, Patti Huber, and Deputy Labor Commissioner, Zakiya Ali, as the Senior who will sit in for Luisa in the meantime. Zakiya Ali provided her contact information in case any attendees have questions. We wish you all the best, Luisa!

V. Adjournment

Next ECCC meeting will be scheduled for April 2022.

Meeting adjourned by Luisa Martinez at 10:30 AM.

Submitted by:
Janelle Lim
Staff Aide