

CALIFORNIA APPRENTICESHIP COUNCIL

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ADDRESS REPLY TO:
California Apprenticeship Council
P. O. Box 420603
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RELATED SUPPLEMENTAL INSTRUCTION
COMMITTEE MEETING
Minutes

Chairperson Jack Buckhorn
Wednesday, May 3, 2023
10:00 A.M.

I. Call to Order/Roll Call

The meeting was called to order at 10 a.m.

Members present: Jack Buckhorn, Scott Gordon, Sean Rafter, Larry Hopkins, Earl Restine, Mitch De Anda, Sandra Sanchez, Sean McCobb with the CCCO and DAS Chief Eric Rood

Members Absent: and Chip Martin, Yvonne de la Pena, Christopher Christophersen Sr., Frank J. Quintero,
A quorum was met.

II. Review and approval of Minutes

A motion and a second for approval of the February 1, 2023, meeting minutes. All approved. The motion carried.

III. Old Business

- Review and update the California Apprenticeship Council Policy on Common Administrative Practices and Treatment of Costs and Practices Related to RSI.

We were tasked with reviewing and updating the California Friendship Council policy on Common Administrative Practices and Treatment of Cost and related RSI. The document was created in 2017 and the last time it was

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updated was 2017 it has been posted and we had talked at the last quarter's meeting about this item.

We have asked members of the apprenticeship community to submit possible revisions for consideration.

California Apprentice Council Policy on Common Administrative Practices and Treatment of Costs and Practices Related to RSI

As approved by the California Apprenticeship Council on January 26, 2017, was reviewed and the link to this item on the website was shared with the apprenticeship community:

https://www.dir.ca.gov/DAS/DAS_MeetingAgenda/2017/January/California_Apprentice_Council_Policy_on_Common_Administrative_Practices.pdf

We have asked members of the apprenticeship community to submit possible revisions for consideration. None were received.

The Chancellors office stated that we were waiting for feedback from this group here, important feedback, because things they might think about implementing or codifying rather will impact this group. Because of this they wanted our feedback.

The second piece is that for Chancellors office, anything that we adopt at the community college level needs to go through our process for adopting this, title 5 regulations and that then creates the rules that govern this program. So, we want to be thoughtful and intentional about what we put into title 5 regulations.

The RSI committee along with members of the apprenticeship community went line by line through the policy during the meeting and received feedback and suggested changes.

It was stated that the best practice was not intended to be anything more than to be best practice. It's like it's not supposed to be a rule or a regulation or a law. At the time, it was intended to give guidance to the apprenticeship community. At the time the biggest issue was how much indirect costs were being charged in contracts. because there were some programs that we're getting charged an enormous amount of money for their contracts.

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So they were trying to establish what is the best practice. What do you pay 10%, 12% or 20%? What is your program getting charged by an LEA or community college? And what services are you getting for that? That was why this started.

Continued to go thru the document line by line and make suggested changes.

As it stands at the Chancellor's office, we'll be submitting some draft language that we hope to have to review prior to the next quarter. Jack Buckhorn stated that would ask all of you and the apprenticeship community to review the document that can be located on the DAS website and offer any further amendments that you'd like to see. I believe that we're going to try and put a link on the website.

There is another process that Chancellor's office will need to go through to adopt some regulations that they feel are imperative to their ability to fulfill some of the policies that we'd like to see as best practices. Jack stated that he believes that we have made some really great amendments.

We would like our LEA's and programs to review this document prior to our next meeting.

IV. New Business

Nothing to Report

V. Items for Discussion

Jack stated an additional thing that he wanted everyone to be aware of is that the chancellor's office launched an RSI website.

VI. Adjournment