

CALIFORNIA APPRENTICESHIP COUNCIL

1515 Clay Street, Suite 1902
Oakland, CA 94612
Tel: (415) 703-4920
Fax: (510) 286-1448

ADDRESS REPLY TO:
California Apprenticeship Council
P. O. Box 420603
San Francisco, CA 94142-0603



**CALIFORNIA APPRENTICESHIP COUNCIL
2023 THIRD QUARTERLY MEETING
MINUTES**

Thursday, August 3, 2022

9:06 A.M.

I. CONVENE QUARTERLY CAC MEETING

A. Pledge of Allegiance

B. Roll Call

Present: Chair Luis Ontiveros (chair), Frank Quintero, Jack Buckhorn, Earl Restine, Jason Rafter, Mark Burri, Louis Ontiveros, Richard Harris, Sheri Learmonth, Larry Hopkins, Mark Burri, Brandon Brockhouse, Hugo de la Torre, Gary Adams for the Chancellor office, and DAS Chief Eric Rood

Absent: Paul Von Berg, Frank Quintero, Christopher Christophersen Sr, Yvonne de la Peña and Chip Martin

C. Executive Session

No executive session was held this quarter.

D. Approval of minutes of previous meeting

A motion and a second for approval of the May 4, 2023 meeting minutes. All approved.
The motion carried.

E. Announcements

Chief Rood stated that he was excited to announce that the Governor has appointed a new commissioner Hugo de la Torre. Hugo de la stated it's an honor to sit on this council and he looks forward to serving on it. He also stated that his career journey started off as a registered apprentice.

Chief Eric Rood provided the oath and swore in the new commissioner Hugo de la Torre.

F. Communications

- Chairman Ontiveros will assign a three-person panel for communication workers of America these meetings will be public meetings and posted to the CAC website.

III. BUSINESS SESSION

A. Legal Matters - Deputy Attorney General

Nothing to Report

B. Apprenticeship Complaint Findings / Decisions by the Administrator of Apprenticeship

a. Jamie Lea Butte v. Caltrans Structural Steel Paint Joint Apprenticeship Committee DAS Complaint No. 2022-11

A hearing was conducted, evidence was submitted, and a decision was rendered by the administrator of apprenticeship and the Director of the Department of Industrial Relations, Katie Hagen, revised the decision so Jamie Lea Butte was reinstated into the program. No further action is necessary and there was no appeal by the Caltrans Structural Steel Paint Joint Apprenticeship Committee. So that was the only determination this quarter.

C. Notice of Appeals during the Quarter

Nothing to Report

D. CAC Appeal Panel Decisions

Nothing to Report

E. Chief's Report – DAS Chief Eric Rood

Please see the attached report that is available also on the DAS website.

https://www.dir.ca.gov/das/DAS_MeetingAgenda/2023/August/2023-8-Chiefs-Report.pdf

- Chief Eric Rood announced that he will be retiring at the end of October 2023 after 20+ years of state service and 6 years with DAS.
- wanted to share that Alma Venable, our retired Apprenticeship Consultant, passed away after a sudden and quick illness. Alma touched many of our apprenticeship programs out of our Los Angeles office. Our hearts are heavy, and we ask that you all keep her family and friends in your thoughts and prayers. This is the second passing of a retired DAS employee this year.

In the past quarter, Deputy Chief Adele Burns and Tradeswomen, Inc., and former Executive Director Meg Vasey testified before the Senate's Budget Committee for Labor on Women in Construction and the Equal Representation in Construction Apprenticeship (ERiCA) grants. Senator Durazo was especially interested to learn more about the barriers facing women and non-binary people in construction careers. Deputy Chief Burns explained the first round of investments from the Department's \$15 million a year budget line item.

On the 2023-2024 budget front, the governor and the legislature continue to invest in apprenticeship. Due to the good work of Adele and Meg, the governor restored the \$15 million line item for Women in Construction. RSI was raised to \$9.98 per hour at the same hours in the 21-22 budget. The Employment Training Panel (ETP) anticipates funding \$22.5 million towards apprenticeship in ETP contracts.

Our now five field offices consultants continue to service our existing JACs, UACs and other program sponsors – attend your committee meetings, help on program revisions, annual self-assessments, audit/evaluation report compliance, apprentice disciplinary issues, public works compliance and any other advice and assistance you may need to continue the successful operation of your apprenticeship programs. Numerous committee reassignments continue to take place and we expect more reassignments to equalize workload and services. We are still experiencing retirements in most of our districts we are working to fill all our vacant positions as quickly as possible. We will continue to interview applicants for jobs in multiple offices and are posting more positions, please continue to send/ apply! Please keep encouraging qualified apprenticeship folks to apply! Have patience with the state hiring process, it is slow with many delays beyond our control.

- Chief Eric Rood also wanted to honor Deputy Chief Glen Forman who will also be retiring from DAS.

F. Old Business

- a. Final Approval of Equal Opportunity Regulations for Final submission of Regulations

A motion and a second for approval of the changes suggested, one which is a formatting issue and one that is a small typo to the submitted regulations. With these small changes. All approved. The motion carried.

G. New Business

- a. Surveyors MITC

California Apprenticeship Council Minimum Industry Training Criteria for the

Occupations of Surveyors Committee Meeting was held on December 20, 2022 these meetings were open to the public and chaired by Matthew Stringer. No comments were received from the public to the MITC committee.

A motion and a second for approval of some minor changes suggested. All commissioners approved. The motion carried.

b. 2024 Chairman for the CAC Committee

Chair Luis Ontiveros asked if there was anyone on the current committee that would be interested in chairing the CAC for the upcoming year. Sheri Learmonth stated that she would be interested in chairing the committee next year. Ontiveros stated that we will announce the new chair at the next meeting.

IV. FORUM

Employment Development Department, Workforce Services Branch Services

Chief Rood stated that we do not have a speaker available for today.

V. EDUCATION AGENCIES REPORT

A. California Community Colleges – Sean McCobb, Coordinator of Apprenticeship Programs, California Community Colleges Chancellor’s Office

A couple of updates were given. Sean reported in fiscal year 2023-24, the Legislature appropriated a total of \$93,441,000 for RSI reimbursement. This is a \$5,319,000 million overall increase from fiscal year 2022-23. The fiscal year 2023-24 schedule breakdown is as follows: \$34,343,000 to support community colleges within the Schedule 2 and \$59,098,000 to support K-12 local education agencies within the Schedule 3. The increase in the RSI appropriation was dedicated to increasing the hourly rate of RSI funding from \$8.82 to \$9.98. The fiscal year 2023-24 allocation amounts are based on actual hours reported by LEAs in fiscal year 2021-22. Therefore, an adjustment to the number of reimbursable hours for each schedule was also made.

Questions and Comments were given.

For questions regarding the CAI Program grant awards, please contact the Apprenticeship Team at Apprenticeship@cccco.edu

Apprenticeship Common Administrative Practices and Treatment of Costs document was discussed.

Allocations 2023-24 which was discussed in the legislation committee yesterday.

VI. CAC STANDING COMMITTEE REPORTS

A. CAC/CCA Liaison Committee – Report from August 2, 2023– CCA Chairperson Larry Hopkins

The meeting convened yesterday. A roll call was taken and then the audience joined in a pledge of allegiance. Initially there was a motion to approve the previous minutes. That motion was approved.

Treasury report was given. On August 2, 2023, the beginning balance at that meeting for the month was \$35,437.18 cents. The current ending balance is \$56,790.29 ending balance. Our account balance right now is \$36,524.89 cents. Motion was made and seconded to approve the Treasurer Report. The motion passed.

Hopkins is working on guest speakers on the Hall of Fame Dinner. Beltran made a motion and Burri seconded the motion to extend hours on the Midway for an additional cost of \$1,500. Motion passed.

Hopkins said we are looking for sponsors. You can go to the website at www.cac-cca.org. There is a need for sponsorship for conference and the pre-conference golf course.

Simonich spoke on the golf networking event. The check in is at 10 a.m. on April 30, 2024. There will be a barbeque at 11 a.m. and shotgun scramble at noon. The cost is \$150. Simonich provided a flyer.

Hopkins and the CCA Committee will be sending out emails to collect CAC-CCA dues. Beltran stated that the new fiscal year started in July that the CAC-CCA should see an uptick in dues payments.

Esther Gamberutti provided an update. Esther stated that letters were sent to 24 current Hall of Famers, 24 of them. I heard back on 11 of them that will be attending. 4 people have replied no. I am still waiting on 9 others. Esther said the sooner the better for room availability. The 11 attending for 1 night hotel and two dinner tickets. Applications for Hall of Famer nominations will be at the next CAC meeting Hall of Fame nominations will be due December 31, 2023.

B. Legislation Committee –Report from August 2, 2023– Chairperson Yvonne de la Pena

The meeting was called to order. Quorum was met and minutes were approved.

Yvonne de la Pena provided two hand-outs (CAC Legislative Bills of Interest- July 31, 2023, and Overview of Signed Budget Bill). de la Pena went through the two documents and presented the signed budget trailer bill.

The 23-24 budget bill saw an increase of RSI to \$9.98/hour. A discussion was made about RSI funding and how programs can fund unfunded hours over a three-year period. The data is being provided to chancellor's office. RSI is a reimbursement system. de la Pena opened public comment for commissioners and the public on figuring out request the right amount of RSI hours to address peaks/valleys of training demand.

There went through a series of bills around apprenticeship, public works, prevailing wage, education, and workforce. The bills being tracked were AB 102, AB 338, AB 372, AB 377, AB 694, AB 735, AB 800, AB 1370, AB 1967, SB 332, SB 467, SB 740, and SB 822. Chairperson de la Pena allowed for public questions and comments of her report. Questions and Comments were taken from the apprenticeship community.

C. Standards, Rules, Regulations & Operating Procedures Committee – Report from Report from August 2, 2023- Chairperson Frank Quintero

The meeting was called to order at 3pm and Chairperson Frank Quintero. Reviewed and approved the previous minutes. Under Old Business Chris Conte, Labor Secretary Attorney, provided a Governance/by-laws committee document. Chief Rood explained that AB 235 created an obligation for DAS, CAC and IACA to report back to the legislature. de la Pena recommended DAS provide a working draft of the CAC legislation report and allow for CAC to weigh-in on reports.

Attorney Jack Davis asking the CAC to provide a letter to describe interpretation of Title 8, CCR section 230.1(a). If the Program agrees to dispatch under Labor Code section 1777.5. Chairperson Harris provided opportunity for the public to make comments. Attorney Carrie Bushman spoke and had concerns that CAC did not properly place on the agenda and the role of the CAC to opine. Attorney Davis spoke and stated that CAC has the authority to provide interpretation through Labor Code section 1777.5(g). The committee proposed to agendize the proposed draft letter at the next meeting in October to allow the public to review the proposed draft letter and provide feedback.

D. Related Supplemental Instruction Committee– Report from August 2, 2023– Chairperson Jack Buckhorn

Jack stated that the meeting was called to order there was a motion. Second and carry to approve the previous minutes. We were tasked with reviewing and updating the California Apprenticeship Council policy on Common Administrative Practices and Treatment of Cost and related RSI.

Buckhorn spoke on the Chancellor's statutes around funding and administering RSI. This committee had a lot of discussion on the best practice doc and have drafted a best practice document to review. The document was drafted and posted on the DAS website. We are going to have more feedback and go through the document to get feedback from all the LEAs to make this document better. Chancellor's Office Gary Adams spoke on the Apprenticeship Common Administrative Practices and Treatment of Costs document that goes back to 2017. Dean Adams stated it was time to update and try to reflect what is currently law. Dean Adams said the CCCCCO wants to be as transparent as possible.

The subcommittee went through the document. Dean Adams stated that suggestions that were provided by the San Joaquin County Office of Education were incorporated in this first draft. Buckhorn provided context of the role of the RSI committee to have a collaborative discussion to provide guidance to the Chancellor's Office. Buckhorn affirmed that this document is best practice and is not creating any underground regulations.

The committee took comments section by section on the document. The committee reviewed the following sections: Common Acronyms & definitions, Background, Eligibility, General Best Practices, Reporting Schedule, Transfer of Programs Between LEAs, Annual RSI Allocations, and Treatment of Costs and Services. There were public comments around instructor requirements and making sure there is distinction between K-12 adult schools and Community colleges. There were also comments around administrative costs. No new business was discussed.

E. Public Relations & Publicity Committee- Report from August 2, 2023– Chairperson Mark Burris

Chair Mark Burris stated that the meeting was called to order there was a motion. Second and carried to approve the previous minutes. Discussion regarding newsletters and publications. Chief Rood stated that he will continue to get someone from the communications and publications department to attend the next subcommittee meeting.

Esther Gamberutti provided an update. Jean-Mairie Duvall left DIR. Paola LaVerde is taking over her assignment with DIR's External Operations. Sagit Woodbury at ABC NorCal is using a vendor to provide newsletter content for its apprentices. Esther requested content for future stories.

Chief Rood spoke on budget change proposal (BCP) for Women in Construction. This proposed BCP would add three external affairs positions focusing on equity and women in construction. DAS will add two positions to better promote women in construction careers, provide expertise for programs to focus on hiring women and non-binary into careers and data analytics.

F. Equal Opportunity in Apprenticeship Committee – Report from August 2, 2023–
Chairperson Sheri Learmonth

Commissioner Learmonth stated that the meeting was called to order there was a motion, second and carried to approve the previous minutes Chairperson Learmonth provided a review of apprenticeship data over the past 5 years including demographics, and differences between ethnicities. Learmonth provided 2022-2023 data. Learmonth opened public comment for the commissioners and the public in-person and online. Commissioner de la Pena have had four pre-apprenticeship cohorts and how to take a proactive approach for DEI. Resources around coaching. In the last EMT 10 men and 5 women passed the physical test. The Cal-Jac Director of Recruitment has a DEI background and could be a future speaker for the EEO committee. Presentation- Guest Speaker Kevin and Cynthia Brown, People Working Together (PWT), that serve underserved communities in Sacramento. PWT is an MC3 Preapprenticeship and state program. Kevin and Cynthia discussed how they implemented their non-profit to provide opportunities for people of color.

VII. REPORT OF ADMINISTRATIVE and COOPERATING AGENCIES

A. Division of Labor Standards Enforcement (DLSE) Public Works Unit

Nothing to report.

B. U.S. Department of Labor Employment and Training Administration Office of Apprenticeship (USDOL/ETA/OA) Douglas Howell, California State Director

Douglas Howell discussed:

Introducing OA’s Registered Apprenticeship Academy

On June 9th, OA Administrator John Ladd announced the launch of the Registered Apprenticeship (RA) Academy designed to provide first class information, education, training and resources to apprentices, program sponsors, DOL-funded investment partners, State Apprenticeship Agencies and OA Staff by sharing best practices and knowledge around the work of Registered Apprenticeship. The RA Academy offers a wide range of courses, videos, and other resources to help us all succeed in our respective roles.

Announcement of the 2nd Cohort of Apprenticeship Ambassadors

We are pleased to announce the selection of the second cohort of 98 organizations chosen to serve as Apprenticeship Ambassadors. These organizations will join the initial 205 Apprenticeship Ambassadors announced in July 2022 for a total of 303 Apprenticeship Ambassadors. On May 17, 2023, the Department issued a press release announcing this second cohort, and the list of the new Ambassadors can be found on the www.Apprenticeship.gov

Advisory Committee on Apprenticeship

The Department of Labor (DOL) intends to renew the Advisory Committee on Apprenticeship (ACA) charter with revisions which are not intended to change the Committee's purpose or original intent. The revisions update the charter to ensure its closer alignment with DOL's current apprenticeship priorities. The current ACA Charter is available online.

Registered Apprenticeship is a unique public private partnership that is highly dependent on the engagement and involvement of its stakeholders and partners for its ongoing operational effectiveness. Apart from the ACA, there is no single organization or group with the broad representation of labor, employers, and the public available to consider the complexities and relationship of apprenticeship activities to other training efforts or to provide advice on such matters to the Secretary. It is particularly important to have such perspectives as DOL considers the expansion of registered apprenticeship, fundamentally instilling a permanent culture of inclusion in our workforce. The ACA's insight and recommendations on the best ways to address critical apprenticeship issues to meet the emerging needs of industry, labor, and the public is vital. For these reasons, the Secretary has determined that the renewal of a national advisory committee on apprenticeship is necessary and in the public interest.

Workforce System Registered Apprenticeship Baseline Knowledge Assessment Report

To create relevant technical assistance designed to spur increased workforce system participation in apprenticeship, the National Association of Workforce Development Professionals (NAWDP) led in the development and dissemination of the first national "Workforce System Registered Apprenticeship Baseline Knowledge Assessment" in partnership with Safal Partners, the Coalition on Adult Basic Education (COABE), FASTPORT, Wireless Information Association (WIA) and National Disability Institute (NDI). The assessment was designed to identify specific registered apprenticeship-related knowledge gaps within the workforce system. This report includes quantitative and qualitative data from the assessment, conversations with workforce practitioners, employers, registered apprenticeship programs, and partners.

National Association of States and Territorial Apprenticeship Directors

2023 Conference

Will be held on September 10-14, 2023 in Orange Beach, Alabama.

Program Sponsor Orientation

OA's own Alaska State Director, Jacqueline Garcia, has developed and recorded a new webinar entitled "Program Sponsor Orientation" This training includes responsibilities associated with the successful operation and administration of a registered apprenticeship program and tips related to onboarding apprentices, sponsor recordkeeping, and mentorship. Program managers, coordinators, and all other program staff are encouraged to review the training periodically to ensure their program is in compliance with the apprenticeship regulations.

National Apprenticeship Week (NAW) is 4 months away and it is never too early to start planning! Here are the daily themes expected for this year's NAW:

- Monday, November 13: Registered Apprenticeship for Youth
- Tuesday, November 14: Registered Apprenticeship in New and Emerging Industries
- Wednesday, November 15: Expanding Registered Apprenticeship to Underserved Populations
- Thursday, November 16: Women in Registered Apprenticeship
- Friday, November 17: Registered Apprenticeship for Veterans and Federal Employees

Cybersecurity Workforce Development and Training for Underserved Communities - DHS-23-CISA-127-CWDT-0001

CLOSING DATE: July 06, 2023

The **Cybersecurity Workforce Development and Training for Underserved Communities** funding opportunity seeks to leverage the unrealized cybersecurity talent of underserved communities through established or emerging technical training providers that create or enhance existing entry-level training and apprenticeship programs. Applicants will work collaboratively to align resources in response to workforce demand and to offer innovative job training solutions that generate positive outcomes and results. Questions on this grant program should be directed to: education@cisa.dhs.gov

Critical Sector Job Quality Grants - FOA-ETA-23-13

CLOSING DATE: July 17, 2023

The **Critical Sector Job Quality Grants** will support industry-led, worker-centered sector strategies built through labor-management partnerships aimed at improving job quality in key sectors such as care, climate resiliency

Questions on this grant program should be directed to: DOL-ETA-DWG@dol.gov.

Bipartisan Infrastructure Law (BIL) - DE-FOA-0002881

CLOSING DATE: July 18, 2023

The [Bipartisan Infrastructure Law \(BIL\) funding opportunity](#) may support partnership strategies to augment the skills of the workforce in the EV charging industry. The key outcome of interest is expanded access to career-track training and employment in EVSE installation and maintenance work for a diversified pipeline of individuals. Questions on this grant program should be directed to: lani.nishimura@netl.doe.gov.

C. Tradeswomen Inc.

Introduction was made for Dr. Kay Ramsey as the new CEO for Tradeswomen, Inc. and Sheldon Parker, Chief Operating Officer. It was stated that Meg Vasey retired June 30, 2023 but she is still doing consulting work. They thanked her for her 14 years of service.

D. Women in Non-Traditional Employment (W.I.N.T.E.R)

Nothing to Report

E. California Association for the Advancement of Apprenticeship Training (CAAAT) Tracey Barrett, President

Associated Builders and Contractors - Northern California Chapter (ABC NorCal)

- ABC NorCal held an Open House event at their Sacramento facility on July 19th. The event emphasized ABC NorCal's commitment to education, with a special focus on Carpentry and Construction Craft Laborer classes that will be held at the facility. The Open House had a remarkable turnout, with members of the community, apprentices and aspiring apprentices, ABC NorCal members, contractors, volunteer leaders, and dignitaries all in attendance. This event truly exemplified the spirit of collaboration, excellence, and dedication within the construction industry.

Associated Builders and Contractors - San Diego Chapter (ABC San Diego)

- In June ABCSD participated in the National Association of Women in Construction's 16th annual Camp NAWIC by assisting with hands-on training in the basic aspects of construction. This free, week-long camp is open to young women in the San Diego County area and provides them with an opportunity to experience various aspects of the construction industry.

Plumbing Heating Cooling Contractors of the Greater Sacramento Area (PHCC)

- June 5 - 30, 2023 held another successful round of our Pipeline to Success Pre-Apprenticeship training for high school students and young adults ages 18-24.

- PHCC Apprentices graduated from all Northern CA on June 30, 2023, with 150+ in attendance, including guest speaker DAS Consultant Hershel Baser, Jr.
- On August 16 PHCC and WECA come together to host a joint legislative day at the capital.
- PHCC is hosting a joint plumbing skills contest August 17 with ABC NorCal showcasing apprentices from across the state in various challenges designed to test their expertise in the plumbing trade.
- 23/2024 Classes started July 10, 2023•

Associated Builders and Contractors – Southern California Chapter (ABC SoCal)

- We are preparing for our 30th Annual Graduation this October 21, 2023. We will be celebrating 253 students from the program.
- We are partnering with Pathways College to offer our students a BA degree. Depending on the trade, they will receive credits based on our curriculum to put towards the 120 credits required to graduate. Students will be able to attend school online while attending our program.
- In August we will be launching a five (5) month Foremanship Program. Our members created this course and will be supporting us as we launch.

F. California Apprenticeship Coordinators Association (CACA) Lupe Corral, President

Please see the report attached.

Deputy Chief Glen Forman stated that the 2023-2024 Training Fund Grant Application period is now open. Applications close September 1, 2023.

VIII. ADJOURNMENT

Meeting Adjourned at 10:36 a.m.