



ADDRESS REPLY TO:
California Apprenticeship Council
P. O. Box 420603
San Francisco, CA 94142-0603

**RELATED SUPPLEMENTAL INSTRUCTION
COMMITTEE MEETING
MINUTES**

Chairperson Pat McGinn
Pacifica

Wednesday, October 25, 2017
10:00 A.M. – 11:00 A.M.

Wednesday, October 25, 2017 10:00 A.M.

I. Call To Order/ Roll Call

Chairman Pat McGinn opened the meeting at 10:08 A.M

Members present: Pat McGinn, Scott Gordon, Chip Martin, Frank Quintero, Jim Hussey, Aram Hodess, Lynn Shaw for Nick Esquivel, Jack Buckhorn and DAS Chief Eric Rood,

Review/Approval of the minutes of January and July 2017 Minutes

A motion and a second were made to approve the January and July 2017 minutes. There being no objection. The motion carried.

II. Items of Discussion

- Discussions regarding Performance Evaluation Standards
 - A Performance Evaluation handout was provided to the apprenticeship community.
 - Commissioner McGinn stated that we all evaluate our apprentices. But he stated that it is also important that we evaluate our staff. He stated that DAS does an evaluation of our programs through metrics of our organizations for example if we don't meet our graduation rates DAS will come and audit the program.
 - Commissioner McGinn discussed Instructors Evaluations.
 - Commissioner McGinn opened the floor for discussion with the apprenticeship community. Questions that were asked were. How do we meet the measurements? How do we set the organizational expectations? Have you set standards for your staff?

- It was stated that the LEA's are underutilized and stated that the apprenticeship community needs to utilize the materials and the information that LEA's can provide.
- Discussion of skewed Instructor Evaluations from apprentices.
- There was a consensus that programs sponsors should turn to their LEA's for staff evaluations.
- Local 8 Elevators Business Manager stated that they having issues with RSI funding. In 2002 they started apprenticeship. He stated that they are the Northern California Elevator Industry Joint Apprenticeship Training Committee. He stated that their program is consistently about 27,000+ hours. He stated that in 2015-16 they projected 40,000 hours, they reported 34,000 hours and they were paid for 4,000 of those hours, roughly 11%. He stated in the current fiscal year they projected 50,400 hours, they reported 48,872 hours and they were paid for 2,719 of those hours, roughly 5%. He stated that he was unsure out how to address the problem that they are currently having with the RSI's funds and was looking for suggestions for the council and the apprenticeship community.
 - ✓ DAS graduation rates and what DAS looks for during the audit process will be discussed at the related supplemental instruction committee meeting.
 - ✓ Explore setting some evaluation standards for apprentices at the related supplemental instruction committee meeting.
- It was stated that at the last meeting Nick Esquivel is currently working with the Chancellors Office to get this answer and will report back to the RSI Committee and the Legislation committee with the information once received. There was a discussion on Montoya funds, or RSI funds, which allow community colleges and program sponsors to enter into Excess Cost Agreements. Under these Excess Cost Agreements, program sponsors may receive funds in excess of costs to the community colleges for providing apprenticeship training. A member of the apprenticeship community stated that previously these funds were allowed to be unrestricted funds through the community college. It was reported that there was a 3-5 year limit on the restriction policy and the time limit has now passed. This posed an important question from the apprenticeship community. "Are these funds currently restricted?"

III. Adjournment

The meeting adjourned at 10:44 a.m.