



ADDRESS REPLY TO:
California Apprenticeship Council
P. O. Box 420603
San Francisco, CA 94142-0603

CAC/CCA LIAISON
COMMITTEE MEETING
Minutes - Revised

CAC Commissioner Scott Gordon
CCA Chairperson Scott Lewis

San Jose Airport Garden Hotel

Wednesday, July 30, 2014
2:36 P.M. – 10:00 P.M.
Room – Woodside

- I. Call to Order/Roll Call Chairperson Jack Buckhorn calls the meeting to order.
 - a. Members present: Scott Lewis, Scott Gordon, Alex Beltran, Duane Friel, Scott Payne, Patrick Knighton, Barbara Blake,
 - b. Members Absent: Carl Goff, Keith Dias

- II. Self-Introductions
 - Self-introductions were made by the attendees.

- III. Review/approval January 29, 2014 Minutes.
 - a. A motion and a second to approve the Minutes of January 29, 2014 were made. All approved.

- IV. Treasurer's Report – Patrick Knighton

Mr. Knighton presented the report for the 2014 California Conference on Apprenticeship noting there was no negative balance.
A motion and a second were made to approve the treasurer's report. All were in favor. The motion carried.

- V. Location of 2016 CCA Event
 - a. Mr. Lewis asked the attendees for any suggestions on a location for the next conference. The Hyatt Regency at Monterey was suggested.
A motion and a second were made to hold the 2016 CCA event at the Hyatt Regency Monterey Hotel & Spa. All were in favor. The motion carried.

- b. Mr. Lewis suggested the committee establish a date for the conference. The dates suggested were April 26th – 29th 2016.
A motion and a second were made to hold the 2016 CCA Event on April 26th – 29th 2016. All were in favor. The motion carried.

VI. Suggestions for the 2016 CCA Networking Event

- a. Mr. Lewis asked the attendees for suggestions on any new or different events/workshops. No suggestions were made. Mr. Lewis stated that the committee would make a list by the next meeting and present them to the attendees at that time for approval. Jane Reza will send Mr. Lewis contact information on possible networking events.

VII. Suggestions for the 2016 CCA Entertainment Venue

- a. Although it is still quit early to make arrangements for the entertainment, Mr. Lewis suggested to perhaps contacting the Wayne Foster Music & Entertainment group again.

VIII. Event Planning changes

- a. Mr. Lewis stated that he plans on making the 2016 conference an all online registration. This will allow everyone to access the registration process and it will also track the registrations and donations for sponsorships. Hopefully this will lessen financial and registration tracking by volunteers. He further stated the committee anticipates sending notices by April 2015. There will be an Early Bird registration as well a penalty for late registration.
- b. Discussions on a second networking event were made. The Monterey Aquarium, boat tours, whale watching and a murder mystery dinner were suggested.

IX. Hall of Fame Recipients

- a. It was suggested that a limit on the number of recipients be put in place. DAS Deputy Chief Glen Forman stated that it was the responsibility of the Public Relations & Publicity Committee.

X. Adjournment

- a. A motion and a second were made to adjourn the meeting. All were in favor. The motion carried. The meeting adjourned.