



ADDRESS REPLY TO:
California Apprenticeship Council
P. O. Box 420603
San Francisco, CA 94142-0603

CAC/CCA LIAISON COMMITTEE MEETING

MINUTES

Wednesday – July 25, 2012 9:00 A.M.

I. Call To Order/ Roll Call

CAC Chairman, Jack Buckhorn, called the meeting to order at 9:05 A.M.

Members present: Jack Buckhorn, Patrick Knighton, Keith Dias, Donna Bechthold, Scott Gordon, and Chief Diane Ravnik

Members absent: Duane Friel, Ken Lavigne, Scott Lewis, Pula Resa, and Carl Goff

A quorum was met.

Self introductions of attendees were made at the request of Commissioner Jack Buckhorn.

Commissioner Buckhorn began the meeting with an overview of the Shelley-Maloney Act that allowed apprenticeship to come into existence in the State of California. The 75th anniversary is in 2014 and will be celebrated in conjunction with the 2014 California Conference on Apprenticeship (CCA). Mr. Buckhorn suggested the committee gather information that shows the fruits of the apprenticeship community's labor and how far it has come since the inception of the Shelley-Maloney Act and present it to the apprenticeship community at the conference in 2014.

DAS Chief Diane Ravnik noted a comment made by Commissioner Anne Quick that the Equal Opportunity in Apprenticeship and the Public Relations and Publicity committees focus on finding partnerships and outreach to the apprenticeship community and the use of the concept of educating more people on apprenticeship. Chief Ravnik went on to state that this could perhaps be used as an opportunity to give apprenticeship the recognition it deserves at the upcoming 2014 CCA event.

II. Review/Approval of the minutes of January 25, 2012

DAS Chief Diane Ravnik made a motion to approve the minutes of January 25, 2012 and Commissioner Bechthold seconded the motion. All approved. The minutes were approved as submitted.

III. Treasurer's Report – Patrick Knighton

- Mr. Knighton reported the cash amount as of July 12, 2012. Don Davis, California Statewide Electrical J.A.T.C. asked if there is enough information that shows the "net" is plus or negative from the beginning of the 012 CCA to the end. Mr. Knighton will look at the history and present at the next meeting. Commissioner Buckhorn also asked the type of software that has been used to

document the Treasurer's report for the CCA events. Patrick noted that past treasurers used what they had at their perspective facility. In July 2010 it was agreed to keep Mr. Knighton as the ongoing treasurer in order to keep the treasurer's report consistent.

DAS Chief Diane Ravnik made a motion to approve treasurer's report and Commissioner Donna Bechthold seconded the motion. All approved. The motion carried.

IV. Possible Hotel Sites for 2014 Conference – Patrick Knighton

- Patrick Knighton reported the committee has a list of possible hotels in San Diego. It was suggested to hold the next conference at the Hilton on the Bay – San Diego. Mr. Knighton noted that one of the local contractors built the hotel. He encouraged the attendees to book with the chosen hotel site as it would bring costs down on all aspects of the event the more people made reservations. Deputy Chief Glen Forman will look into getting the State rate for San Diego County.

V. Possible Networking event sites for 2014 Conference

- Don Simonich, San Joaquin County Office of Education offered his services in securing a location for the next networking event. Mr. Knighton will send Mr. Simonich contact information for the San Diego area. It was also suggested to find other networking options. Attendees were asked to bring their ideas to the next meeting.

VI. Established Dates for Rough Schedule for 2014 Conference

- It was established that the meeting would be held in April of 2014, pending that there is not a citywide major event taking place.

VII. List Possible Workshops for 2014 Conference

- Patrick Knighton noted that the committee is open to new ideas. They also suggested a workshop on technology in the classroom. Commissioner Buckhorn suggested recording the workshops and making available to the apprenticeship community. The following suggestions were made:
 - OSHA - Chabot-Las Positas Community College District
 - California Partnership Academy – California Community Colleges
 - Veterans – possible Helmets to Hardhats
- DAS Chief Diane Ravnik suggested adding an outreach mailing list as an agenda item. She suggested inviting some California Workforce Development agencies e.g. Employment Training Panel (ETP) and members of the 59 Workforce Investment Boards. Commissioner Buckhorn asked the attendees to make a list of those they would like to see attend the conference and add them to the current mailing list.
- Patrick Knighton reiterated on everyone doing their part for the conference and bringing more ideas to the table to make the 75th anniversary of the Shelley-

Maloney Act a memorable one for the apprenticeship community and the State of California.

VIII. Entertainment suggestions for 2014 Conference

- Mr. Knighton reported the committee members would make suggestions and bid for the type of entertainment would be provided.

IX. Other Items of Interest

- Commissioner Buckhorn suggested having a third party in planning the event for items such as invitations and promotion.
- Coffee service
A motion and a second were made to pay for the coffee service. All were in favor. The motion carried.

X. Adjournment

Commissioner Buckhorn adjourned the meeting at 9:58 A.M.