

## **TRAVEL AND SUBSISTENCE PROVISIONS**

### **CRAFT/CLASSIFICATION**

Carpet, Linoleum, and Resilient Tile Layer

### **ID**

200-294-2

### **LOCALITY**

Fresno, Kings, Madera, Mariposa, Merced, and Tulare Counties

### **TRAVEL AND SUBSISTENCE**

Fresno Area Addendum

Article 27 shall be amended to read as follows:

**TRAVEL TIME:** Employees required to jobsite report more than forty-five (45) miles from the point of dispatch (employee's home or individual employer's shop) as determined by the individual Employer, shall receive Wages and Benefits for all time spent traveling beyond forty five (45) miles from the point of dispatch to the jobsite and return. Employees reporting in their private vehicles to a jobsite more than forty-five (45) miles from the point of dispatch, shall also receive mileage at the current IRS rate per mile for all miles traveled outside of the forty-five (45) miles. (Mileage and drive time is to be based on Google Maps). Mileage will be paid on a per vehicle basis. This system is based on employees reporting to their jobsite at their regular start time and working on the job until their regular quitting time. Travel from jobsite to jobsite in a private vehicle shall be considered as hours worked and mileage will be reimbursed at the current IRS rate per mile. All travel commencing after reporting to the Employers shop to and from the jobsite will be considered as hours worked and use of the employee's vehicle will be reimbursed at the current IRS rate per mile. At no time shall the employee be allowed to transport the Employer's material or equipment in his own vehicle.

#### **2. SUBSISTENCE:**

(a) When employees are required to live away from their personal place of residence, in order to report for work when and where directed by the Employer, each employee shall receive lodging, or an amount equal to reasonable lodging, in advance, plus subsistence in the amount of forty-five dollars (\$45.00) per day, in advance, on a separate check.

(b) Round trip airfare, mileage, or transportation shall be provided by the Employer on all jobs in which subsistence is required.

(c) Employees shall receive Travel Time, from the point of dispatch to the jobsite and return, on all jobs in which subsistence is required.

### 3. TRAVEL TIME CALCULATION SHEET:

The following Travel Time Calculation Sheet shall be used in conjunction with Google Maps in order to determine Travel Reimbursement and Fringe Benefits contributions.

#### Travel Time Calculation Sheet (Formulas)

Employee Name:

From: Starting Address

To: Destination Address

Actual Commute Minutes (One Way)

(Enter minutes as per Google Maps without traffic)

Actual Commute Miles (One Way)

(Enter miles as per Google Maps without traffic)

Minutes Per Mile

Calculation = (Minutes ÷ Miles)

Adjusted Commute Minutes (One Way)

Calculation = (Adjusted Commute Miles × Minutes Per Mile)

Adjusted Commute Miles (One Way)

Calculation = (Actual Commute Miles -45)

Round Trip Minutes

Calculation = (Adjusted Commute Minutes × 2)

Round Trip Miles

Calculation = (Adjusted Commute Miles × 2)

Daily Travel Time

Calculation = (Round Trip Minutes rounded to the nearest ¼ hour)

Mileage Reimbursement

Calculation = (Round Trip Miles × Current IRS Rate)

#### Travel Time Calculation Sheet (Example)

Employee Name: John Doe

From: 123 Any Street, San Francisco, CA

To: 456 Main Street, Santa Cruz, CA

Actual Commute Minutes (One Way): 74

Actual Commute Miles (One Way): 60

Minutes Per Mile: 1.23

Adjusted Commute Minutes (One Way): 18.45

Adjusted Commute Miles (One Way): 15

Round Trip Minutes: 36.90

Round Trip Miles: 30

Daily Travel Time: 2/4  
Mileage Reimbursement: \$15.00