

WCIS only allows WCIRB Class Codes

WCIS FROI/SROI Training Bulletin No.4

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In an effort to reduce the volume and percentage of transactions receiving transaction rejected and transaction accepted with error acknowledgements (TRs and TEs), DWC periodically issues training bulletins outlining some of the most common errors. An archive of the bulletins appears on the [WCIS website](#).

One in Eight FROI TE errors is caused by an invalid Class Code.

The [California EDI Implementation Guide for FROI/SROI version 3.0](#) (Section K, page 56) requires that trading partners submit a valid class code (DN59) on all non-self-insured FROI transactions. The only class codes WCIS accepts are from the Workers' Compensation Insurance Rating Bureau ([WCIRB](#)) of California.

National Council of Compensation Insurance (NCCI) class codes differ from WCIRB codes. NCCI codes are not accepted by WCIS.

Self-insureds do not have to submit class code. However, if a self-insured sends in class code information it will be validated against the WCIRB list.

Per page 93 of the California guide, submissions of Class Codes must also follow these guidelines:

- Be four digits in length.
- If a class code is sub-divided (i.e. 0038 (1) Stock Farms and (2) Feed Yards), WCIS will only accept the non-subdivided four-digit code: 0038.
- Zeros for all codes are padded to the left.

If a trading partner submits a FROI transaction without a valid class code, it will generate a transaction accepted with error (TE) acknowledgment, and the following

acknowledgement will be sent to trading partners “*Error 014 - Class Code (NCCI or State Spec) Invalid.*”

Currently, one out of every eight FROI TEs is due to an invalid class code. For DWC, TEs for class code data muddles the dataset and curtails DWC’s ability to use WCIS to reliably compare workplace safety across California.

Best Practices for Trading Partners:

- For insured policies, send the same class codes submitted to WCIRB under WCIRB’s Uniform Statistical Reporting Plan
 - Validate every class code submission against the WCIRB class code lists prior to submitting to WCIS.
 - For 2013 and 2014 dates of injury, Trading Partners should validate against the [2013 and 2014 WCIRB class code Excel file](#) on the [WCIS website](#).
- For self-insureds, always make sure that for every transaction your self-insured indicator (DN 24) is set to Y.
 - If self-insured and reporting a class code, use [2013 and 2014 WCIRB class code Excel file](#) on the [WCIS website](#) to determine which class codes are correct.

Trading Partners who would like assistance with resolving TEs for invalid class codes, or any other WCIS EDI question, may contact their designated trading partner contact.

WCIS trading partner contacts:

Trading partner letters A, I-L, S-V, Z
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If trading partners have comments about this training bulletin or would like to suggest topics for future training bulletins, they can do so by e-mailing wcis@dir.ca.gov.

Contents of this bulletin do not change existing regulatory requirements; they provide additional or revised detail about the technical implementation of those requirements. All technical changes will subsequently be reflected in other WCIS documentation. Any bulletin can be forwarded as needed, but should be forwarded in its entirety and without modification. If you have received a forwarded copy of this bulletin and are concerned about its authenticity, you can view this and previous bulletins on our WCIS web site: <http://www.dir.ca.gov/dwc/wcis.htm>.

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