

# CHAIN OF CUSTODY

## I. Acquisition of Evidence:

On \_\_\_\_\_, \_\_\_\_\_ was assigned to conduct an inspection at \_\_\_\_\_  
Date SE/IH Establishment Name  
\_\_\_\_\_  
Establishment Name

On \_\_\_\_\_ the SE/IH arrived at the worksite to inspect and during the course of the inspection  
Date  
the SE/IH determined that it was necessary to acquire the following evidence to substantiate a violation.

The following item(s) were received from \_\_\_\_\_ of \_\_\_\_\_  
Name/Title of Person Employer Name and Address  
\_\_\_\_\_ on \_\_\_\_\_, \_\_\_\_\_  
Date Time

A copy was given to same as a receipt:

- (1) \_\_\_\_\_  
Description of Item
- (2) \_\_\_\_\_  
Description of Item
- (3) \_\_\_\_\_  
Description of Item

\_\_\_\_\_  
SE/IH Date Time

## II. Storage:

The above item(s) collected for inspection \_\_\_\_\_  
Cal/OSHA 1 No.  
have been stored at the following location: \_\_\_\_\_  
from \_\_\_\_\_ to \_\_\_\_\_  
Date Date

## III. Release:

The above item(s) is(are) no longer required for the inspection and have been released to \_\_\_\_\_  
Name/Title  
\_\_\_\_\_ of \_\_\_\_\_ on \_\_\_\_\_, \_\_\_\_\_  
Employer Date Time  
\_\_\_\_\_  
SE/IH Signature Date Time D.M. Initials Date