

Department of Industrial Relations  
Division of Occupational Safety and Health  
ELEVATOR UNIT HQS  
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June 22, 2010

**CIRCULAR LETTER E-10-05**

**TO: Installers, Manufacturers of Conveyances and Related Equipment and,  
Other Interested Parties**

**SUBJECT: FEE INCREASE Notification**

Pursuant to the Labor Code sections 7300 through 7324.2, the Division is charged with establishing and administering a state system for the permitting and inspection of conveyances to assure the safety of the riding public and the workers who repair and service them. The Division is authorized to collect fees for the inspection of conveyances, as it deems necessary, to cover the actual costs it incurs in having the inspection performed by a Division safety engineer, administrative costs, and the costs related to regulatory development.

This is to inform you that the permitting and inspection fees have increased according to the attached schedule effective June 22, 2010.

Elevators require a current permit to operate in the State of California. Permits cannot be issued unless compliance has been met and all applicable fees have been paid. It is crucial that elevator owners understand the importance of abating safety requirements and providing the elevator district office with proof of compliance on or before the compliance date set forth in Preliminary Order or Show Cause correspondence received from a District office. It is equally important that any and all invoice fees are paid on time. Invoices are sent separately from the Preliminary Order or Show Cause letters.

Please be aware that failure to comply with the requirements and/or pay any associated invoice fees in a timely manner will oblige the District office to issue an Order Prohibiting Use (OPU). The process of issuing an OPU will result in an automatic fee of \$675. This fee covers the costs of preparing the OPU and will be invoiced upon expiration of the Show Cause compliance date. If the Division receives proof of compliance and/or invoice fees after the OPU process is initiated, owners will still be responsible for this fee even if the OPU is ultimately not served. If the OPU is ultimately served and the unit is shut down, an additional fee will not be charged.

Significant change has also occurred regarding the consultation fee. The Division currently incurs additional unnecessary costs when inspectors travel to new and alteration inspection sites only to find that the elevator companies are either not prepared for the scheduled inspections or not available on site. The Division is then forced to duplicate its limited time and resources to inspect the conveyance at another time. This needless use of time significantly impacts the Division's ability to ensure the safety of other conveyances in a timely manner. The consultation fee has increased to \$450 per hour, or any fraction thereof. If the distance to the job site is

more than 50 miles from the District Elevator Unit Office, the actual travel time to and from the location will be added to the inspection time in order to obtain the final charge.

We appreciate all your efforts to maintain and operate safe equipment, and it is our fervent hope that you will continue to assist the DOSH Elevator Unit in our mission to ensure the safety of the elevator mechanics and the riding public.

Debra Tudor  
Principal Engineer  
DOSHS Elevator Unit- HQS