

## N E W S L I N E

**Newsline No.:** 2017-106

**Date:** November 17, 2017

### **DWC Schedules JET File Transmission Code Testing in December**

The Division of Workers' Compensation has scheduled a transmission code validation testing session for JET File in December and posted [information for JET File developers](#) on its website.

The transmission code validation testing sessions are for prospective JET Filers who have built a transmission method for their organization's use, software vendors who have developed products for case participants, and parties that will act as third party filers on behalf of clients. Current trading partners and software vendors who want to change their currently validated code or share their code for use by new organizations can also use this opportunity to test the code being changed.

Testing will be conducted over a two-week period. The schedule is:

- **Monday, December 4 through Friday, December 8, 2017, 8 a.m.-5 p.m.**
- **Monday, December 11, through Friday, December 15, 2017, 8 a.m.-5 p.m.**

JET File allows electronic filing of multiple court forms and attachments in a single transmission by secure file transfer protocol (SFTP). Those who develop JET File transmission code using [technical specifications published by DWC](#) must test that code to validate the data can be received by State of California servers, where it is picked up by the division and deposited into the Electronic Adjudication Management System (EAMS).

Requests to participate in transmission code validation testing must be submitted to [JET@dir.ca.gov](mailto:JET@dir.ca.gov) no later than 5 p.m. on Monday, November 27. Requestors should carefully review the information posted on the JET File technical information webpage. Additional information will be provided to confirmed testing participants.

The validation will take place at DWC headquarters in Oakland, but the test files will be sent from the submitter's location. Periodic phone conferences will be held as needed.

Requestors will receive a daily testing schedule as well as a mandatory data sheet to be used for all validation. Parties validating JET File code for the first time for any form must successfully submit at least six of each of the JET File forms they develop for filing per the schedule set by DWC. The following categories of forms may be tested:

- Application for adjudication of claim
- Declaration of readiness to proceed (to hearing)
- Declaration of readiness to proceed (to expedited trial)
- Compromise and release
- Stipulations with request for award
- Notice and request for allowance of lien.
- Unstructured form
- Supplemental lien form and Section 4903.05(c) Declaration

Parties that do not test for all eight forms are limited to filing only those forms for which their software has been validated. All parties who will actually do the filing following validation must also fill out and submit the Excel spreadsheet portion of the [trading partner agreement](#) to [JET@dir.ca.gov](mailto:JET@dir.ca.gov).

JET File was launched on June 27, 2011 and [approved vendors](#) are listed on the DWC website. More information on electronic filing, including [JET File](#) and e-forms, can be found on the [EAMS website](#).

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