STATE OF CALIFORNIA Arnold Schwarzenegger, *Governor*

CALIFORNIA APPRENTICESHIP COUNCIL
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ADDRESS REPLY TO:
California Apprenticeship Council
P. O. Box 420603
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August 18, 2009

Dear Committee Chairman or Secretary:

The California Apprenticeship Council (CAC) pending budget approval has the authority to issue training fund grants for the 2009/2010 fiscal year. These grants are available to apprenticeship programs in the Building and Construction Trades for the purpose of training apprentices. The amount available for this 2009 grant cycle will be determined in the budget process. These Grants will be distributed in accordance with California Labor Code 1777.5(m), and California Code of Regulations (CCR) Title 8, Chapter 2, Article 10, Section 230.2(d).

In compliance with the CCR, the CAC has created a Grant Application. In order to be eligible to receive available funds from this year's grant distribution, the application and "Vendor Data Record," must be completed and be mailed to the CAC postmarked no later than September 15, 2009. If your program received a grant in 2008 or any previous grant from the CAC, you will also need to submit documentation of how the grants were used. If you submitted an application during a previous grant cycle, your Vendor Data Record is on file and you need not to resubmit it unless the information needs to be updated.

The Grant Application will need to have your current contact information, the geographical area of operation, the occupations that your program was approved for on July 1, 2008, the number of apprentices that were in each of your occupations as of June 30, 2009 and the objective that the grant will be used for. An accounting of the grant funds distributed to your program will be required for the last grant cycle. An accounting of grants received during this grant cycle will be required with your next grant application.

Under state law for distribution of funds, a Vendor Data Record needs to be on file. The Vendor Data Record needs to have the name and address of the Trust Fund or recipient that the grant check will be payable to, the type of entity and your taxpayer I.D Number. The Vendor Data Record also needs to be signed by an authorized representative of the entity that will be receiving the funds, as noted above - if your program submitted this form in past years and the information has not changed you may ignore this step. Please check with your trust fund and/or accountant to make sure that your program will be able to accept this grant and produce an accounting of the funds received.

If you have any questions, please contact your assigned Division of Apprenticeship Standards Field Consultant.

Sincerely,

Glen Forman
Secretary
California Apprenticeship Council
Encl.