

CALIFORNIA APPRENTICESHIP COUNCIL

1515 Clay Street, Suite 301
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Tel: (415) 703-4920
Fax: (510) 286-1448

ADDRESS REPLY TO:
California Apprenticeship Council
P. O. Box 420603
San Francisco, CA 94142-0603



**RELATED SUPPLEMENTAL INSTRUCTION
COMMITTEE MEETING
Minutes
Chairperson Jack Buckhorn
Wednesday, August 10, 2022**

I. Call to Order/Roll Call

Meeting called to order at 10:00 a.m. Commissioner Jack Buckhorn called the meeting to order.

Members present: Jack Buckhorn, Scott Gordon, Sean Rafter, Larry Hopkins, Earl Restine, Mitch De Anda, Frank J. Quintero, Yvonne de la Pena, Sean McCobb with the CCCO and DAS Chief Eric Rood

Members Absent: Christopher Christophersen Sr., and Chip Martin

We had a quorum.

II. Review/Approve Previous Minutes.

A motion and a second for approval of the January 26, 2022 and August 10, 2022 meeting minutes. All approved. The motion carried.

III. Old Business

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Jack Buckhorn discussed that in a previous meeting we had discussed common administrative procedure and amendments will be discussed at a future meeting. Best Practices document was discussed, and this policy needs to be updated.

Open Discussion from the apprenticeship community

Feedback from the apprenticeship community is needed before we get started on this item.

Stated that the committee had scheduled to review and update the California Apprentice Council Policy on Common Administrative Practices and Treatment of Costs and Practices Related to RSI. Stated that this document is located on the CAC website, and it is also in the minutes in the January 2017 meeting.

https://www.dir.ca.gov/DAS/DAS_MeetingAgenda/2017/January/California_Apprentice_Council_Policy_on_Common_Administrative_Practices.pdf

Would like to get some additional feedback on this document from Sean McCobb with the CCCO. He stated that he needed some time to review the document and the information.

- Would like to receive data on the Full-time equivalent hours vs. the RSI hours.
- It was noted the funds cannot be transferred between Schedules One and Two.
- Questions and comments were taken from the public.

IV. New Business

None

V. Adjournment

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Adjournment at 10:23 a.m.