

DEPARTMENT OF INDUSTRIAL RELATIONS

**DIVISION OF OCCUPATIONAL SAFETY AND HEALTH  
LEGAL UNIT**

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April 10, 2008

**To interested parties of Cal/OSHA Penalty Structure and Reporting Requirements:**

The Date for the special public advisory meeting concerning Cal/OSHA regulations in title 8 of the California Code of Regulations that govern injury reporting and the assessment of civil penalties has been changed from Friday, April 11, 2008 to Tuesday, May 6, 2008.

This meeting is intended to present draft language for possible changes to these requirements and to obtain your comments and ideas on whether and how these regulations can be improved. The regulations to be considered are the following sections of Title 8:

- 334 (Classification of Violations and Definitions)
- 335 (Factors Considered in Assessing Civil Penalties)
- 336 (Assessment of Civil Penalties)
- 342 (Reporting Work Related Fatalities and Serious Injuries)

Details for this special advisory meeting are as follows:

Date: **May 6, 2008, Tuesday**  
Time: **10:00 a.m.**  
Place: **Elihu Harris State Building**  
**1515 Clay Street, Training Room, Suite 1304**  
**Oakland, California**

We anticipate that this meeting will conclude by 2 p.m. However, it will continue until 3 p.m. if needed for complete discussion.

If you have any questions about this meeting, please do not hesitate to contact me at the telephone number (510) 286-7348.

We look forward to your participation in the meeting on May 6.

Sincerely,

A handwritten signature in blue ink, appearing to read "Amy Martin".

Amy Martin  
Special Counsel

**NOTICE TO PARTIES:** Disability accommodation is available upon request. Any person with a disability requiring an accommodation, auxiliary aid or service, or a modification of policies or

procedures to ensure effective communication and access to the programs of the Division of Occupational Safety and Health, should contact Ms. Tracy Kwon, Statewide Disability Accommodation Coordinator at 1-866-326-1616 (toll free). The Coordinator can also be reached through the California Relay Service, by dialing 711 or 1-800-735-2929 (TTY) or 1-800-855-3000 (TTY-Spanish).

Accommodations can include modifications of policies or procedures or provision of auxiliary aids or services. Accommodations include, but are not limited to, an Assistive Listening System (ALS), a Computer-Aided Transcription System or Communication Access Realtime Translation (CART), a sign language interpreter, documents in Braille, large print or on computer disk, and audio cassette recording. Accommodation requests should be made as soon as possible. Requests for an ALS or CART should be made no later than five (5) days before the meeting.

AM/zm