

Section Q EDI Terminology

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Abbreviations and Acronyms

Acronyms and Abbreviations	Definition
AK1	A flat file type used for sending detailed acknowledgements
ANSI	American National Standards Institute
DIR	Department of Industrial Relations
BAIS	Basic Administrative Information System
DLSR	Division of Labor Statistics and Research
DOB	Date of Birth
DOI	Date of Injury
DN	Data Number – Identification number assigned to each data element in an IAIABC transaction
DWC	Division of Workers' Compensation
EDI	Electronic Data Interchange
E-mail	Electronic mail
FEIN	Federal Employer Identification Number
FROI	First Report of Injury
FTP	File Transfer Protocol
IAIABC	International Association of Industrial Accident Boards and Commissions
ICD9	International Classification of Diseases 9 th Revision
IP	Internet Protocol
ISP	Internet Service Provider
JCN	Jurisdiction Claim Number (DN 5)
MTC	Maintenance Type Code (DN 2)
PGP	Pretty Good Privacy
SIC	Standard Industrial Classification
S/MIME	Secure/Multipurpose Internet Mail Extensions
SROI	Subsequent Report of Injury
SSL	Secure Sockets Layer
TA	Transaction Accepted (without errors)
TE	Transaction Accepted with Errors
TPA	Third Party Administrator
TP	Trading Partner
TR	Transaction Rejected
URL	Uniform Resource Locator
VAN	Value-Added Network
WCAB	Workers' Compensation Appeals Board
WCIRB	Workers' Compensation Insurance Rating Bureau of CA
WCIS	Workers' Compensation Information System

EDI Glossary

Acknowledgement	A file sent from WCIS to a trading partner in order to provide feedback on a first or subsequent report batch from that trading partner. This file indicates whether each transaction was accepted, accepted with errors, or rejected. Applicable error codes are provided for each data element.
Agency Claim Number	Release 1 flat-file name for Jurisdiction Claim Number (JCN), DN5. This claim identifier is generated by WCIS at the time a claim record is first created. It must be provided on most transactions throughout the life of the claim.
ANSI X12	An EDI file format in which data elements are strung together continuously, with special data-element identifiers and separator characters delineating individual data elements and records.
Batch	A group of EDI records in ANSI or IAIABC flat format. Each batch consists of a header record, one or more transaction records containing claim data, and a trailer record.
Benefit Event	An event that triggers a report. Example: Benefits are starting and a first payment is made – an IP Report would be sent.
Benefit Period	an uninterrupted period of benefit payments for a particular benefit code.
Claim Administrator	A self-administered insurer, third party administrator, or self-insured, self-administered employer legally responsible for proper handling of a workers' compensation claims.
Data Element	A piece of information to be included in an EDI file. Examples include date of injury, last name, or Maintenance Type Code (MTC). An IAIABC flat-file data element can also be referenced by its "data number" (DN). For example, the Maintenance Type Code is also referred to as "DN 2".
Digital Certificate	Files issued by a certified security authority (such as VeriSign, Inc.), used to verify signatures on digitally signed mail and to send encrypted e-mail. Once the sender and receiver have exchanged valid digital certificates, all email between them can be encrypted automatically.

File Format	The manner in which data elements are organized in a file. The two file formats accepted by WCIS are the IAIABC flat file and the ANSI X12 format.
Flat File	An EDI file format in which data elements are placed in assigned positions within each record. Different records are presented on separate lines of the EDI file. Proprietary flat file standards for use in workers' compensation have been developed by the IAIABC.
First Report of Injury (FROI)	A class of EDI transactions that include the same data provided on the paper First Report of Injury or Illness (California Form 5020).
Jurisdiction Claim Number (JCN)	This claim identifier is generated by WCIS at the time a claim record is first created in the database. It is data element DN 5 in the flat-file format. The JCN must be provided on most transactions throughout the life of the claim. In Release 1, this data element is called "Agency Claim Number."
Header Record	The first record in a formatted EDI file, which identifies the sender, receiver, and file format version used. The header and trailer records combine to create an "envelope" surrounding a batch of transactions.
IAIABC	The International Association of Industrial Accident Boards and Commissions, an organization that develops Electronic Data Interchange standards for use in workers' compensation. http://www.iaiabc.org
Maintenance Type Code (MTC)	The IAIABC flat-file data element that identifies the business objective of a given EDI transaction. (ANSI equivalent is Purpose Code.)
Parallel Phase	The period during which a trading partner's EDI data is cross-analyzed with hard copies.
Pilot Phase	The period during which a trading partner is demonstrating their ability to send data via EDI that is "complete, valid, and accurate" (see WCIS regulations). This stage begins when the trading partner has passed the test stage, and ends

when the trading partner has been approved for Parallel status.

Production Phase	The period that begins when a trading partner has demonstrated the ability to send complete, valid, and accurate data for a given class of reports via EDI. This follows successful completion of the test and pilot phases. Claims administrators granted production status for First Reports are no longer required to send paper Employer's Reports (Form 5020) to DLSR. Claims administrators granted production status for Subsequent Reports satisfy the requirement to submit paper Benefit Notices to the Division.
Purpose Code	The ANSI data element that identifies the business objective of a given EDI transaction. (IAIABC flat-file equivalent is <i>Maintenance Type Code, MTC</i> .)
Receiver	The trading partner receiving EDI transmissions.
Release 1	A set of workers' compensation EDI data specifications released by the IAIABC in August, 1995.
Report	Often used synonymously with "transaction".
Sender	The trading partner sending EDI transmissions.
Subsequent Report of Injury (SROI)	A class of EDI transactions that include the types of data provided on California benefit notices. WCIS regulations stipulate when these transactions are required. For example, SROI are to be provided whenever indemnity benefit payments are begun or terminated.
Test Phase	The phase in which a trading partner sends test batches in order to ascertain whether WCIS can read their EDI files. At this phase, WCIS checks the header and trailer record and confirms basic record formats, but does not perform validations on individual data elements. Once this test phase is successfully completed, the trading partner advances to the pilot phase.
Trading Partner	One of the parties exchanging EDI transmissions, either the state jurisdiction, the "claims administrator" (insurer, self-insured employer, or third party administrator), or a collection of claims administrators. Each trading partner providing data to WCIS is expected to complete a Trading Partner Profile form. One such form can cover multiple Claim Administrators whose data will be combined in transactions and which will be considered together for testing, piloting,

and data-quality reports. For example, a parent organization with multiple subsidiary claim administrator organizations may wish to combine all its data into transmissions sent from a central office.

Trailer Record	The last record in a formatted EDI file, which indicates a count of transactions contained within the batch. The header and trailer records combine to create an “envelope” surrounding a batch of transactions.
Transaction	A section of a batch file representing a single first report of injury or a single benefit notice for an individual claim.
Transmission	A file in ANSI or IAIABC flat format containing one or more batches of transactions.