EAMS Present Term Solution
Web Access Business Requirements
Web Access Background

• Current information available on public search page:
  ➢ Injured worker first and last name
  ➢ EAMS case number
  ➢ Date of injury
  ➢ Employer name
  ➢ Case status (active only)
  ➢ Next hearing date
### General Public Search for Information

Search returned more than 50 matches. Please refine your search criteria.

#### Search Criteria

<table>
<thead>
<tr>
<th>Case Number</th>
<th>Last Name</th>
<th>Date Of Birth</th>
<th>First Name</th>
<th>Date Of Injury</th>
<th>Employer Name</th>
<th>Case Status</th>
<th>Next Hearing Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>ADJ1205369</td>
<td>SMITH</td>
<td></td>
<td>JAMES</td>
<td>2003-05-15</td>
<td>KINGMAN INTL</td>
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<td>ADJ6754656</td>
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<td>2009-04-15</td>
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<td>ADJ235908</td>
<td>SMITH</td>
<td></td>
<td>DONNA</td>
<td>2007-01-12</td>
<td>INGLEWOOD UNIFIED SCHOOL DISTRICT</td>
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<td>ADJ1970078</td>
<td>SMITH</td>
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<td>RICHARD</td>
<td>2007-01-03</td>
<td>LOGISTICS EXPRESS (LOGEX)</td>
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<td>ADJ2588844</td>
<td>SMITH</td>
<td></td>
<td>REGGIE</td>
<td>1998-10-21</td>
<td>GULFSTREAM AERECRAFT INC</td>
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<td>ADJ2195035</td>
<td>SMITH</td>
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<td>ROBERT</td>
<td>2007-11-29</td>
<td>LABOR READY</td>
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<td>ADJ1267700</td>
<td>SMITH</td>
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<td>ROSA</td>
<td>1996-02-15</td>
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<td>ADJ3269451</td>
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<td>AAA READY MIXED CONCRETE</td>
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<td>ADJ6400587</td>
<td>SMITH</td>
<td></td>
<td>SHAWN</td>
<td>2005-10-17</td>
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<td>Active</td>
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<tr>
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<td></td>
<td>SANDRA</td>
<td>2003-01-22</td>
<td>LOS ANGELES UNIFIED SCHOOL DIST</td>
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<td>ADJ3368195</td>
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<td>SANDRA</td>
<td>2003-03-22</td>
<td>LAUSD</td>
<td>Active</td>
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</table>
# Web Access Initial Proposal

<table>
<thead>
<tr>
<th>Number</th>
<th>High Level Requirement (HLR) Description</th>
</tr>
</thead>
</table>
| 1      | **Additional display criteria:**  
  - Hearing location (venue)  
  - All case participants  
  - Current judge  
  - Case events (need to identify events)  
  - All case status (not all information is available for archived cases)  
  - Body part code  
  - Official address record (will NOT include injured worker address)  
  - Legacy case number  
  - Insurance company name |
| 2      | **Additional search criteria:**  
  - Legacy case number (if any)  
  - Insurance company/claims administrator name |
| 3      | **Use state template for the screen appearance** |
| 4      | **Search result is still limited to 50 records** |

- Database needs to be changed to incorporate new requirements
- Tables must be added
- Relationships between tables must be defined
- Data extract processes need to be created
Status: What’s the Same as Initial Proposal?

• In addition to information currently displayed on public search page, display criteria will include:
  – Hearing location (venue)
  – Official address record (will NOT include injured worker address)
  – Current judge
  – Limited case events
  – All case status (not all information is available for archived cases)
  – Body part code

• Search will be on all cases—not just “active” cases
• No details for archived cases
• Search result will be limited to 50
Status: What’s Different from Initial Proposal?

- Web access page will be separate from current general public search
- Minimum search criteria will be EAMS case reference number or partial injured worker first or last name
- Date of birth, city, ZIP code, and date of injury can be used with injured worker name to refine search
- Name searches will NOT require exact match
- Search by claims administrator, law firm name will not be provided
- Search by legacy case number will not be provided
- 10 minute time out will be created
- New public facing capture function will be built to:
  - Identify the individual searching, capture his/her email address and organization UAN (when applicable)
  - Capture the reason for making request
- Requestors seeking information for pre-employment screening will be redirected to Public Records Act request page
### DWC EAMS - claims administrators' offices search

Back to claims administrators' offices and representatives' offices page.

The best way to search is with the 5-digit ZIP Code for the mailing address of the claims administrator's office.

#### Claims' administrators' search criteria

<table>
<thead>
<tr>
<th>EAMS No</th>
<th>Name</th>
<th>Addr 1</th>
<th>Addr 2</th>
<th>City</th>
<th>State</th>
<th>zip</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>zen</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

#### List of claims administrators' offices

<table>
<thead>
<tr>
<th>EAMS No</th>
<th>Name</th>
<th>Address Line 1</th>
<th>Address Line 2</th>
<th>City</th>
<th>State</th>
<th>ZIP</th>
<th>Phone</th>
<th>Service</th>
<th>Updated</th>
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</thead>
<tbody>
<tr>
<td>36458</td>
<td>AVIZENT 4530 EL DORADO HILLS</td>
<td>P.O. BOX 4530</td>
<td></td>
<td>EL DORADO HILLS</td>
<td>CA</td>
<td>95762</td>
<td>(916) 939-8011</td>
<td>US Mail</td>
<td>9/12/2008 11:57</td>
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<tr>
<td>49100</td>
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<td>P.O. BOX 4740</td>
<td></td>
<td>EL DORADO HILLS</td>
<td>CA</td>
<td>95762</td>
<td>(916) 934-0612</td>
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<tr>
<td>49560</td>
<td>AVIZENT ANAHEIM</td>
<td>2000 E KATELLA AVE</td>
<td>STE 650</td>
<td>ANAHEIM</td>
<td>CA</td>
<td>92806</td>
<td>(714) 978-1351</td>
<td>US Mail</td>
<td>8/17/2008 06:02</td>
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<tr>
<td>45037</td>
<td>AVIZENT BENTONVILLE</td>
<td>P.O. BOX 1288</td>
<td></td>
<td>BENTONVILLE</td>
<td>AR</td>
<td>72712</td>
<td>(866) 866-2914</td>
<td>US Mail</td>
<td>2/20/2009 11:09</td>
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<tr>
<td>66129</td>
<td>AVIZENT IRVINE</td>
<td>1500 MACARTHUR BLVD</td>
<td>STE 430</td>
<td>IRVINE</td>
<td>CA</td>
<td>92612</td>
<td>(949) 851-8965</td>
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<tr>
<td>37600</td>
<td>ZENITH FRESNO</td>
<td>P.O. BOX 9055</td>
<td></td>
<td>VAN NUYS</td>
<td>CA</td>
<td>91409</td>
<td>(800) 508-5910</td>
<td>US Mail</td>
<td>2/19/2010 11:02</td>
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<tr>
<td>50318</td>
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<td></td>
<td>VAN NUYS</td>
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<td>(714) 705-2300</td>
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<tr>
<td>43558</td>
<td>ZENITH PLEASANTON</td>
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<td>CA</td>
<td>91409</td>
<td></td>
<td></td>
<td>2/19/2010 11:41</td>
</tr>
</tbody>
</table>
DWC EAMS and legacy case number lookup

Every Workers' Compensation Appeals Board (WCAB) legacy case number has a corresponding EAMS case number. If you know either number, you can use this page to look up the corresponding case number.

A legacy case number contains seven digits preceded by the old venue naming convention such as OAK, SDO, BAK, etc. An EAMS case number is a varying number of digits preceded by the new naming convention, which, for purposes of this database, is ADJ.

Use the full case number, such as OAK0123456 or ADJ1234567, to look up the corresponding case number. Don't put a space between the letters and the numbers. The letters are not case sensitive.

Search the database by entering the case number in the appropriate field below. You may also download the complete listing as a zip file (33MB). Additionally, for those with FTP capability, the files are available via FTP to www.dir.ca.gov, anonymous login. Once you have logged onto the FTP site, request the file named DWC-EAMSCaseNumbers.zip

<table>
<thead>
<tr>
<th>EAMS case number</th>
<th>Legacy case number</th>
</tr>
</thead>
<tbody>
<tr>
<td>OAK0123456</td>
<td></td>
</tr>
</tbody>
</table>

List of case numbers

<table>
<thead>
<tr>
<th>EAMS case number</th>
<th>Legacy case number</th>
</tr>
</thead>
<tbody>
<tr>
<td>ADJ522195</td>
<td>OAK0123456</td>
</tr>
</tbody>
</table>
Division of Workers’ Compensation - Access to public records

Pursuant to the California Public Records Act, the public has the right to inspect or obtain a copy of any identifiable public record, except those records that are legally exempt from public disclosure.

The following general guidelines, contact list, and Public Records Acts request form provide additional information regarding access to public records retained by the Division of Workers’ Compensation.

Guidelines for access to public records

DWC Public Records Act coordinators

Forms

- Request for public records
- May be used for requests at district offices or via fax
- Request for authorization number form
- For use by copy companies or firms frequently delivering requests to district offices

September 2007
Summary of Search and Return Criteria

• May search on:
  – Injured worker first and last name
    • Partial name accepted
  – EAMS case number
• May use the following criteria to refine name search:
  – Injured worker date of birth
  – Injured worker city
  – Injured worker ZIP code
  – Date of injury
Summary of Search and Return Criteria

• Information returned (displayed):
  – Injured worker first and last name
  – EAMS case number
  – Date of injury
  – Employer name
  – Case status
  – Next hearing date and time
  – Hearing type
  – Hearing location (venue)
  – Official address record (will NOT include injured worker address)
  – Current judge
  – Limited case events
  – Body part code(s)
  – DEU case existence if applicable
Web Access Business Rules

• Information will be provided on ADJ product delivery unit only
  – If a DEU case exists it will be noted on return (display) screen
    • No information on DEU cases will be provided
• Case events will be provided for a six month time period except:
  – Application filed + date
  – Closing document (award/order) + date
    • Will be noted regardless of timeframe
  – Case events will be description + associated date
• 10 minute time out will require users to resubmit requestor info
  – One minute warning will be provided
Web Access Business Rules

- New public facing screen will capture:
  - The name and email address of the individual searching
  - The searcher’s organization UAN (when applicable)
    - UANs will be provided in a drop down menu
  - The reason for making request
    - Reasons will be provided in a drop down menu
    - Requestors seeking information for pre-employment screening will be redirected to Public Records Act request page
- Captured information will be retained by DWC for one year