

State of California  
Division of Occupational Safety and Health  
2550 Mariposa Street, Room 4000  
Fresno, CA 93721  
Telephone: (559) 445-5302 Fax: (559) 445-5786



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## Citation and Notification of Penalty

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**To:**  
**Strategic Outsourcing Inc**  
and its successors  
5260 Parkway Plaza Blvd. Ste.140  
Charlotte, NC 28217

**Inspection Number:** 312913700  
**Inspection Date(s):** 01/13/2010 02/21/2010  
**Issuance Date:** 02/26/2010  
**CSHO ID:** U6531  
**Optional Report #:** 038-10  
**Reporting ID:** 0950625

**Inspection Site:**  
2360 S Orange Ave  
Fresno, CA 93725

*The violation(s) described in this Citation and Notification of Penalty is (are) alleged to have occurred on or about the day(s) the inspection was made unless otherwise indicated within the description given below.*

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**This Citation and Notification of Penalty** (hereinafter Citation) is being issued in accordance with California Labor Code Section 6317 for violations that were found during the inspection/investigation. **This Citation or a copy must be prominently posted upon receipt by the employer at or near the location of each violation until the violative condition is corrected or for three working days, whichever is longer.** Violations of Title 8 of the California Code of Regulations or of the California Labor Code may result in some instances in prosecution for a misdemeanor.

**YOU HAVE A RIGHT** to contest this Citation and Notification of Penalty by filing an appeal with the Occupational Safety and Health Appeals Board. To initiate your appeal, you **must** contact the Appeals Board, in writing or by telephone, within 15 working days from the date of receipt of this Citation. If you miss the 15 working day deadline to appeal, the Citation and Notification of Penalty becomes a final order of the Appeals Board, not subject to review by any court or agency.

**Informal Conference** - You may request an informal conference with the Manager of the District Office which issued the Citation within 10 working days after receipt of the Citation. However, if the citation is appealed, you may request an informal conference at any time prior to the day of the hearing. Employers are encouraged to schedule a conference at the earliest possible time to assure an expeditious resolution of any issues. At the informal conference, you may discuss the existence of the alleged violation, classification of the violation, abatement date or proposed penalty.

Be sure to bring to the conference any and all supporting documentation of existing conditions as well as any abatement steps taken thus far. If conditions warrant, we can enter into an agreement which resolves this matter without litigation or contest.

## APPEAL RIGHTS

The Occupational Safety and Health Appeals Board (Appeals Board) consists of three members appointed by the Governor. The Appeals Board is a separate entity from the Division of Occupational Safety and Health (Division) and employs experienced attorneys as administrative law judges to hear appeals fairly and impartially. To initiate an appeal from a Citation and Notification of Penalty, you must contact the Appeals Board, in writing or by telephone, within 15 working days from the date of receipt of a Citation. After you have initiated your appeal, you must then file a completed appeal form with the Appeals Board, at the address listed below, for each contested citation. Failure to file a completed appeal form with the Appeals Board may result in dismissal of the appeal. Appeal forms are available from district offices of the Division, or from the Appeals Board:

Occupational Safety and Health Appeals Board  
2520 Venture Oaks Way, Suite 300  
Sacramento, CA 95833  
Telephone: (916) 274-5751  
Fax: (916) 274-5785

If the Citation you are appealing alleges more than one item, you must specify on the appeal form which items you are appealing. You must also attach to the appeal form a legible copy of the Citation you are appealing.

Among the specific grounds for an appeal are the following: the safety order was not violated, the classification of the alleged violation (e.g., serious, repeat, willful) is incorrect, the abatement requirements are unreasonable or the proposed penalty is unreasonable.

**Important:** You must notify the Appeals Board, not the Division, of your intent to appeal within 15 working days from the date of receipt of the Citation. Otherwise, the Citation and Notification of Penalty becomes a final order of the Appeals Board not subject to review by any court or agency. An informal conference with the Division does not constitute an appeal and does not stay the 15 working day appeal period. If you have any questions concerning your appeal rights, call the Appeals Board, (916) 274-5751.

## PENALTY PAYMENT OPTIONS

Penalties are due within 15 working days of receipt of this Citation and Notification of Penalty unless contested. If you are appealing any item of the citation, remittance is still due on all items that are not appealed. Enclosed for your use is a Penalty Remittance Form for payment.

If you are paying by credit card (MasterCard and Visa), please have the Penalty Remittance Form on-hand when you are ready to make your payment. The company name, index code, reporting ID, and Citation number(s) will be required in order to ensure that the payment is accurately posted to your account. Please go to [www.dir.ca.gov/dosh](http://www.dir.ca.gov/dosh) to access the secure payment processing site.

If you are paying by check, return one copy of the Citation, along with the Notice of Proposed Penalties Sheet and the Penalty Remittance Form and mail to:

Department of Industrial Relations  
Cashier, Accounting Office  
P. O. Box 420603  
San Francisco, CA 94142-0603

CAL/OSHA does not agree to any restrictions, conditions or endorsements put on any check or money order for less than the full amount due, and will cash the check or money order as if these restrictions, conditions, or endorsements do not exist.

## NOTIFICATION OF CORRECTIVE ACTION

For violations which you do not contest, you should notify the Division of Occupational Safety and Health promptly by letter that you have taken appropriate corrective action within the time frame set forth on this Citation and Notification of Penalty. Please inform the District Office listed on the Citation by submitting the CAL/OSHA Form 160 and/or 161 with the abatement steps you have taken and the date the violation was abated, together with adequate supporting documentation, e.g., drawings or photographs of corrected conditions, purchase/work orders related to abatement actions, air sampling results, etc. The adjusted penalty for serious and general violations **has already been** reduced by 50% on the presumption that the employer will correct the violations by the abatement date." **If the CAL/OSHA Form 161 is not received in the District Office within 10 days following the abatement date, the abatement credit is revoked, causing the penalty to double.**

**Note:** Return the CAL/OSHA Form 160/161 to the District Office listed on the Citation and as shown below:

Division of Occupational Safety and Health  
2550 Mariposa Street, Room 4000  
Fresno, CA 93721  
Telephone: (559) 445-5302

## EMPLOYEE RIGHTS

**Employer Discrimination Unlawful** - The law prohibits discrimination by an employer against an employee for filing a complaint or for exercising any rights under Labor Code Section 6310 or 6311. An employee who believes that he/she has been discriminated against may file a complaint no later than six (6) months after the discrimination occurred with the Division of Labor Standards Enforcement.

**Employee Appeals** - An employee or authorized employee's representative may, within 15 working days of the issuance of a citation, special order, or order to take special action, appeal to the Occupational Safety and Health Appeals Board the reasonableness of the period of time fixed by the Division of Occupational Safety and Health (Division) for abatement. An employee appeal may be filed with the Appeals Board or with the Division. No particular format is necessary to initiate the appeal, but the notice of appeal must be in writing.

If an Employee Appeal is filed with the Division, the Division shall note on the face of the document the date of receipt, include any envelope or other proof of the date of mailing, and promptly transmit the document to the Appeals Board. The Division shall, no later than 10 working days from receipt of the Employee Appeal, file with the Appeals Board and serve on each party a clear and concise statement of the reasons why the abatement period prescribed by it is reasonable.

Employee Appeal Forms are available from the Appeals Board, or from a District Office of the Division.

**Employees Participation in Informal Conference.** Affected employees or their representatives may notify the District Manager that they wish to attend the informal conference. If the employer objects, a separate informal conference will be held.

## DISABILITY ACCOMMODATION

Disability accommodation is available upon request. Any person with a disability requiring an accommodation, auxiliary aid or service, or a modification of policies or procedures to ensure effective communication and access to the programs of the Division of Occupational Safety and Health, should contact the Disability Accommodation Coordinator at the local district office or the Statewide Disability Accommodation Coordinator at 1-866-326-1616 (toll free). The Statewide Coordinator can also be reached through the California Relay Service, by dialing 711 or 1-800-735-2929 (TTY) or 1-800-855-3000 (TTY-Spanish).

Accommodations can include modifications of policies or procedures or provision of auxiliary aids or services. Accommodations include, but are not limited to, an Assistive Listening System (ALS), a Computer-Aided Transcription System or Communication Access Realtime Translation (CART), a sign-language interpreter, documents in Braille, large print or on computer disk, and audio cassette recording. Accommodation requests should be made as soon as possible. Requests for an ALS or CART should be made no later than five (5) days before the hearing or conference.

**State of California**

Division of Occupational Safety and Health  
Cal/OSHA District Office (0950625; 4025)  
2550 Mariposa Street, Room 4000  
Fresno, CA 93721

**Inspection Number:** 312913700  
**Inspection Dates:** 01/13/2010 - 02/21/2010  
**Issuance Date:**  
**CSHO ID:** U6531  
**Optional Inspection Nbr:** 038-10



Phone: (559) 445-5302 Fax: (559) 445-5786

**Citation and Notification of Penalty**

**Company Name:** Strategic Outsourcing Inc  
**Inspection Site:** 2360 S Orange Ave, Fresno, CA 93725

**Citation 1 Item 1 Type of Violation: General**

California Code of Regulations Title 8 Section 2340.22(a) - 2340.22. Identification of Equipment

Operational controls for the drive motor of a Chinese Carding Machine were not legibly marked to identify their purpose or the motor they control.

Date By Which Violation Must be Abated: 03/31/2010  
Proposed Penalty: \$ 675.00

**Citation 1 Item 2 Type of Violation: General**

California Code of Regulations Title 8 Section 3314(g) - The Control of Hazardous Energy for the Cleaning, Repairing, Servicing, Setting-Up, and Adjusting Operations of Prime Movers, Machinery and Equipment, Including Lockout/Tagout.

Strategic Outsourcing Inc. failed to develop and adopt a Hazardous Energy Control Procedures to be utilized by operators of a Chinese Carding Machine when performing cleaning, repairing, servicing, setting-up, unjamming, and adjusting operations.

Date By Which Violation Must be Abated: 03/31/2010  
Proposed Penalty: \$ 1125.00

See pages 1 through 4 of this Citation and Notification of Penalty for information on employer and employee rights and responsibilities.

**State of California**

Division of Occupational Safety and Health  
Cal/OSHA District Office (0950625; 4025)  
2550 Mariposa Street, Room 4000  
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**Citation and Notification of Penalty**

**Company Name:** Strategic Outsourcing Inc  
**Inspection Site:** 2360 S Orange Ave, Fresno, CA 93725

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**Citation 2 Item 1** Type of Violation: **Serious**

California Code of Regulations Title 8 Section 3203(a)(7)(D) - Injury and Illness Prevention Program.

Strategic Outsourcing Inc. failed to train, or assure employees assigned to Soex West Textile Recycling USA, LLC were trained, so that they would have knowledge of, and the ability to recognize and avoid, exposure to those hazards. On August 28, an operator, on his initial assignment as the operator of a Chinese Carding Machine, suffered a serious occupational related injury from contact with an unguarded chain and sprocket drive while removing "trash fiber" from underneath the machine.

Date By Which Violation Must be Abated: 03/31/2010  
Proposed Penalty: \$ 8100.00

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See pages 1 through 4 of this Citation and Notification of Penalty for information on employer and employee rights and responsibilities.

**State of California**

Division of Occupational Safety and Health  
Cal/OSHA District Office (0950625; 4025)  
2550 Mariposa Street, Room 4000  
Fresno, CA 93721

**Inspection Number:** 312913700  
**Inspection Dates:** 01/13/2010-02/21/2010  
**Issuance Date:** 02/26/2010  
**CSHO ID:** U6531  
**Optional Inspection Nbr:** 038-10



Phone: (559) 445-5302 Fax: (559) 445-5786

**Citation and Notification of Penalty**

**Company Name:** Strategic Outsourcing Inc  
**Inspection Site:** 2360 S Orange Ave, Fresno, CA 93725

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**Citation 3 Item 1 Type of Violation: **Serious****

California Code of Regulations Title 8 Section 3314(j)(1) - The Control of Hazardous Energy for the Cleaning, Repairing, Servicing, Setting-Up, and Adjusting Operations of Prime Movers, Machinery and Equipment, Including Lockout/Tagout.

Strategic Outsourcing Inc. failed to train or cause to have trained, assigned and authorized machine operators of a Chinese Carding Machine on Hazardous Energy Control Procedures and hazards related to performing operations required for the cleaning, repairing, servicing, setting-up, and adjusting of prime movers, including lockout/tagout. Employer did not develop Hazardous Energy Control Procedures [REF: 3314(g)] or provide training for the use of extension tools as required in subsection (c)(1) of the standard.

Date By Which Violation Must be Abated: 03/31/2010  
Proposed Penalty: \$ 10125.00

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**State of California**

Division of Occupational Safety and Health  
Cal/OSHA District Office (0950625; 4025)  
2550 Mariposa Street, Room 4000  
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**Inspection Number:** 312913700  
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**Optional Inspection Nbr:** 038-10



Phone: (559) 445-5302 Fax: (559) 445-5786

**Citation and Notification of Penalty**

**Company Name:** Strategic Outsourcing Inc  
**Inspection Site:** 2360 S Orange Ave, Fresno, CA 93725

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**Citation 4 Item 1 Type of Violation: **Serious****

California Code of Regulations Title 8 Section 3942(a). Type of Guarding Required.

Strategic Outsourcing Inc. failed to appropriately guard, or cause to have appropriate guarding provided for floor-mounted chain and sprocket and v-belts and pulleys driving rollers of a Chinese Carding Machine. On August 28, 2009, while removing trash fiber, the operator's right hand came into contact with the operating chain and sprocket resulting in the amputation of his thumb at the distal joint.

Date By Which Violation Must be Abated: 03/31/2010  
Proposed Penalty: \$ 18000.00

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**State of California**

Division of Occupational Safety and Health  
Cal/OSHA District Office (0950625; 4025)  
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**Inspection Number:** 312913700  
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**CSHO ID:** U6531  
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Phone: (559) 445-5302 Fax: (559) 445-5786

**Citation and Notification of Penalty**

**Company Name:** Strategic Outsourcing Inc  
**Inspection Site:** 2360 S Orange Ave, Fresno, CA 93725

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**Citation 5 Item 1 Type of Violation: **Serious****

California Code of Regulations Title 8 Section 4051(a) - Projecting Shaft Ends.

Shaft ends driving the main cleaners and worker cylinders (located: left side) of a Chinese Carding Machine that projected more than one half the diameter of the shafts were not guarded by non-rotating casing as required by the standard.

Date By Which Violation Must be Abated: 03/31/2010  
Proposed Penalty: \$ 8100.00

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See pages 1 through 4 of this Citation and Notification of Penalty for information on employer and employee rights and responsibilities.

**State of California**

Division of Occupational Safety and Health  
Cal/OSHA District Office (0950625; 4025)  
2550 Mariposa Street, Room 4000  
Fresno, CA 93721

**Inspection Number:** 312913700  
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**Issuance Date:** 02/26/2010  
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Phone: (559) 445-5302 Fax: (559) 445-5786

**Citation and Notification of Penalty**

**Company Name:** Strategic Outsourcing Inc  
**Inspection Site:** 2360 S Orange Ave, Fresno, CA 93725

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**Citation 6 Item 1 Type of Violation: **Serious****

California Code of Regulations Title 8 Section 4070(a) - Guarding (Article 45. Belt and Pulley Drives).

Strategic Outsourcing Inc. failed to guard, or cause to have guards provided for v-belts and pulley drives (location: right side) that powered rollers of a Chinese Carding Machine. Operators were directed and required to work within "the zone of danger" (approximately: 8 to 12 inches) while the machine was in operation, while removing trash fiber. On August 28, 2009, while removing trash fiber, the operator's right hand came into contact with an operating chain and sprocket located in close proximity to the v-belt and pulley resulting in the amputation of his thumb at the distal joint.

Date By Which Violation Must be Abated: 03/31/2010  
Proposed Penalty: \$ 10125.00

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See pages 1 through 4 of this Citation and Notification of Penalty for information on employer and employee rights and responsibilities.

**State of California**

Division of Occupational Safety and Health  
Cal/OSHA District Office (0950625; 4025)  
2550 Mariposa Street, Room 4000  
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Phone: (559) 445-5302 Fax: (559) 445-5786

**Citation and Notification of Penalty**

**Company Name:** Strategic Outsourcing Inc  
**Inspection Site:** 2360 S Orange Ave, Fresno, CA 93725

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**Citation 7 Item 1 Type of Violation: Willful General**

California Code of Regulations Title 8 Section 3203(a) - Injury and Illness Prevention Program.

Strategic Outsourcing Inc. has not implemented or maintained an effective written Injury and Illness Prevention Program. In addition, Strategic Outsourcing Inc. did not direct or ensure that Soex West Textile Recycling USA, LLC implement and maintain an effective written Injury and Illness Prevention Program.

Date By Which Violation Must be Abated: 03/31/2010  
Proposed Penalty: \$ 6750.00

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See pages 1 through 4 of this Citation and Notification of Penalty for information on employer and employee rights and responsibilities.

**State of California**

Division of Occupational Safety and Health  
Cal/OSHA District Office (0950625; 4025)  
2550 Mariposa Street, Room 4000  
Fresno, CA 93721

**Inspection Number:** 312913700  
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**Issuance Date:** 02/26/2010  
**CSHO ID:** U6531  
**Optional Inspection Nbr:** 038-10



Phone: (559) 445-5302 Fax: (559) 445-5786

**Citation and Notification of Penalty**

**Company Name:** Strategic Outsourcing Inc  
**Inspection Site:** 2360 S Orange Ave, Fresno, CA 93725

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**Citation 8 Item 1 Type of Violation: Willful General**

California Code of Regulations Title 8 Section 3203(a)(4)(C) - Injury and Illness Prevention Program.

Strategic Outsourcing Inc. did not assess, survey and evaluate, or cause to have a competent person assess, survey and evaluate, known hazards to which assigned employees would be exposed during the operation of a Chinese Carding Machine with respect to guarding chains and sprockets and v-belts and pulley drives. Employer became aware of unguarded power transmission hazards as the result of a serious occupational injury that occurred July 29, 2009, for which appropriate guarding was not provided resulting in a second serious injury on August 28, 2009.

Date By Which Violation Must be Abated: 03/31/2010  
Proposed Penalty: \$ 9000.00

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See pages 1 through 4 of this Citation and Notification of Penalty for information on employer and employee rights and responsibilities.

**State of California**

Division of Occupational Safety and Health  
Cal/OSHA District Office (0950625; 4025)  
2550 Mariposa Street, Room 4000  
Fresno, CA 93721

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**Issuance Date:** 02/26/2010  
**CSHO ID:** U6531  
**Optional Inspection Nbr:** 038-10



Phone: (559) 445-5302 Fax: (559) 445-5786

**Citation and Notification of Penalty**

**Company Name:** Strategic Outsourcing Inc  
**Inspection Site:** 2360 S Orange Ave, Fresno, CA 93725

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**Citation 9 Item 1 Type of Violation: Willful Serious**

California Code of Regulations Title 8 Section 3314(c) - The Control of Hazardous Energy for the Cleaning, Repairing, Servicing, Setting-Up, and Adjusting Operations of Prime Movers, Machinery and Equipment, Including Lockout/Tagout.

Cleaning operations, i.e., the removal of trash fiber from underneath a Chinese Carding Machine, were performed at the direction of the supervisor without the machine being stopped and de-energized as required by the standard. On August 28, 2009, an operator's right hand came into contact with an unguarded chain and sprocket drive resulting in the amputation of his thumb at the distal joint.

Date By Which Violation Must be Abated: 03/31/2010  
Proposed Penalty: \$ 70000.00

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See pages 1 through 4 of this Citation and Notification of Penalty for information on employer and employee rights and responsibilities.

**State of California**

Division of Occupational Safety and Health  
Cal/OSHA District Office (0950625; 4025)  
2550 Mariposa Street, Room 4000  
Fresno, CA 93721

**Inspection Number:** 312913700  
**Inspection Dates:** 01/13/2010-02/21/2010  
**Issuance Date:** 02/26/2010  
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**Optional Inspection Nbr:** 038-10



Phone: (559) 445-5302 Fax: (559) 445-5786

**Citation and Notification of Penalty**

**Company Name:** Strategic Outsourcing Inc  
**Inspection Site:** 2360 S Orange Ave, Fresno, CA 93725

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**Citation 10 Item 1 Type of Violation: Willful Serious**

California Code of Regulations Title 8 Section 4075(a) - Gears and Sprockets.

Strategic Outsourcing Inc. failed to guard, or cause to have guards provided for, a floor mounted chain and sprocket driving rollers of a Chinese Carding Machine. Operator was directed, and required to work within, "the zone of danger" (approximately: 4 to 8 inches) while the machine was in operation, while removing trash fiber. On August 28, 2009, while removing trash fiber the operator's right hand came into contact with an operating chain and sprocket resulting in the amputation of his thumb at the distal joint. The referenced serious injury is subsequent to another injury that occurred on July 29, 2009 at the same unguarded chain and sprocket, on the same machine while the operator was performing the same task.

Date By Which Violation Must be Abated: 03/31/2010  
Proposed Penalty: \$ 70000.00

\_\_\_\_\_  
Roy Frye, Jr. / Jerry Walker  
Compliance Officer/District Manager

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See pages 1 through 4 of this Citation and Notification of Penalty for information on employer and employee rights and responsibilities.

State of California  
Division of Occupational Safety and Health  
2550 Mariposa Street, Room 4000  
Fresno, CA 93721  
Telephone: (559) 445-5302 Fax: (559) 445-5786

## NOTICE OF PROPOSED PENALTIES

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**Company Name:** Strategic Outsourcing Inc  
**Inspection Site:** 2360 S Orange Ave, Fresno, CA 93725  
**Mailing Address:** 5260 Parkway Plaza Blvd. Ste.140, Charlotte, NC 28217  
**Issuance Date:** 02/26/2010  
**Reporting ID:** 0950625  
**Index Code:** 4025

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### Summary of Penalties for Inspection Number 312913700

Citation 1, General	= \$	1800.00
Citation 2, Serious	= \$	8100.00
Citation 3, Serious	= \$	10125.00
Citation 4, Serious	= \$	18000.00
Citation 5, Serious	= \$	8100.00
Citation 6, Serious	= \$	10125.00
Citation 7, Willful	= \$	6750.00
Citation 8, Willful	= \$	9000.00
Citation 9, Willful	= \$	70000.00
Citation 10, Willful	= \$	70000.00
<b>TOTAL PROPOSED PENALTIES</b>	<b>= \$</b>	<b>212000.00</b>

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Penalties are due within 15 working days of receipt of this notification unless contested. If you are appealing any item of this citation, remittance is still due on all items that are not appealed. Enclosed for your use is a Penalty Remittance Form.

If you are paying by credit card (MasterCard and Visa): Please have this form on-hand when you are ready to make your payment. The company name, index code, reporting ID, and Citation number(s) will be required to ensure that the payment is accurately posted to your account. Please go to [www.dir.ca.gov/dosh](http://www.dir.ca.gov/dosh) to access the secure payment processing site.

If you are paying by check: Mail this Notice of Proposed Penalties, the Penalty Remittance Form, along with a copy of the Citation and Notification of Penalty to:

**DEPARTMENT OF INDUSTRIAL RELATIONS**

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**CASHIER, ACCOUNTING OFFICE**

P.me, index code, reporting ID, and Citation number(s) will be required to ensure that the payment is accurately posted to your account. Please go to [www.dir.ca.gov/dosh](http://www.dir.ca.gov/dosh) to access the secure payment processing site.

If you are paying by check: Mail this Notice of Proposed Penalties, the Penalty Remittance Form, along with a copy of the Citation and Notification of Penalty to:

**DEPARTMENT OF INDUSTRIAL RELATIONS  
CASHIER, ACCOUNTING OFFICE  
P. O. BOX 420603  
SAN FRANCISCO, CA 94142-0603**

CAL/OSHA does not agree to any restrictions, conditions or endorsements put on any check or money order for less than the full amount due, and will cash the check or money order as if these restrictions, conditions or endorsements do not exist.

DEPARTMENT OF INDUSTRIAL RELATIONS  
DIVISION OF OCCUPATIONAL SAFETY AND HEALTH CAL/OSHA  
Cashier, Accounting Office  
P.O. Box 420603  
San Francisco, CA 94142-0603  
Phone (415) 703-4291 or (415) 703-4295 FAX (415) 703-3037

**PENALTY REMITTANCE FORM**

**CIVIL PENALTY INFORMATION** INSPECTION NUMBER 312913700 REPORTING ID 0950625 INDEX CODE 4025

ESTABLISHMENT NAME Strategic Outsourcing Inc

CONTACT PERSON \_\_\_\_\_

PHONE NO. \_\_\_\_\_

FAX NO. \_\_\_\_\_

SITE ADDRESS 2360 S Orange Ave, Fresno

MAILING ADDRESS 5260 Parkway Plaza Blvd. Ste.140, Charlotte, NC, 28217

**CITATION INFORMATION** (Penalties are due within 15 working days of receipt of this notification unless contested. If you are appealing any item of this citation, remittance is still due on all items that are not appealed.)

Payment is for the following Citation Items: (e.g. Citation 1, Items 1-5; Citation 3)

**TYPE OF PAYMENT ENCLOSED**

**CHECK OR MONEY ORDER INFORMATION**

CHECK ENCLOSED IN THE AMOUNT OF \$ \_\_\_\_\_

MONEY ORDER ENCLOSED IN THE AMOUNT OF \$ \_\_\_\_\_

(Please make check or money order payable to CAL/OSHA and mail to the Cashier, Accounting Office, at the above address. Reference the Inspection Number on the "memo" portion of your check or money order.)

Go to [www.dir.ca.gov/dosh](http://www.dir.ca.gov/dosh) to access the on-line third party secure payment processing site

OR Complete this section and fax to (415) 703-3037

**CREDIT CARD INFORMATION**

VISA OR MASTERCARD CREDIT CARD NO. \_\_\_\_\_ EXPIRATION DATE \_\_\_\_\_

CREDIT CARD SECURITY CODE (last 3 digits on back of card) \_\_\_\_\_

NAME OF CARDHOLDER \_\_\_\_\_ SIGNATURE \_\_\_\_\_

CARDHOLDER PHONE NO. \_\_\_\_\_ FAX NO. \_\_\_\_\_

AMOUNT OF PAYMENT \$ \_\_\_\_\_

----- FOR OFFICE USE ONLY -----

AUTHORIZATION NO. \_\_\_\_\_ DATE PROCESSED \_\_\_\_\_

PROCESSED BY \_\_\_\_\_

(Please call (415) 703-4291 or 703-4295 or complete the information above and fax to (415) 703-3037

Cal/OSHA-2 PRF Rev 7/08