

Labor Commissioner, State of California Department of Industrial Relations Division of Labor Standards Enforcement 300 Oceangate Ste 850 Long Beach, CA 90802 (562) 983-1453 FAX: 562-499-6439	
DATE	In Reply Refer to Case No

CERTIFIED PAYROLL RECORD - FEE INFORMATION

Project Name	Project No
Prime Contractor	
Subcontractor	

Thank you for your initial payment of \$11.00, which covers the \$10.00 initial handling fee and \$1.00 for the first page of records requested.

I have received the certified payroll records for week(s) ending: _____

In addition to the first page, there are _____ additional pages.

Please remit your check or money order made payable to the **State Labor Commissioner** in the amount of \$_____ (0 pages at \$0.25 per page).

A return envelope is enclosed.

Upon payment, the records will be released to you.

Sincerely,

STATE LABOR COMMISSIONER

By _____

Deputy Labor Commissioner I