



ADDRESS REPLY TO:
California Apprenticeship Council
P. O. Box 420603
San Francisco, CA 94142-0603

**ELECTRICIAN CERTIFICATION CURRICULUM
COMMITTEE MEETING
Department of Education – Sacramento
MINUTES**

Thursday– September 24, 2009 9:00 a.m.

I. Call To Order/ Roll Call

The meeting was called order at 9:05 a.m.by Acting Chief Glen Forman

Members present: John Dunn, Dr. Barry Noonan and Acting Chief Glen Forman.

A quorum was met.

Members absent:

II. Review/Approval of the minutes of December 2, 2008 and May 5, 2009 were approved with changes to be amended.

III. Rancho Santiago Community College – site visit update

- Still pending site visit

IV. General Electrician approval for Intercoast College: Riverside and Sacramento locations (probably pending final site inspection)

- John Dunn, California Department of Education made a motion to approve pending site inspection of Intercoast College locations: Sacramento, Roseville, Carson, Orange, Burbank, and West Covina. m/s/c

V. Antelope Valley – site visit update

- Antelope Valley College now has whole curriculum, lecture and lab status.

VI. Central County Occupational Center/Metro Education (LEA is Metro Education ROCP) – site visit update

- Central County Occupation Center has been approved.

VII. Complaints from participants of programs against approved schools

- Mr. Dunn reported that AB48, sponsored by Niello and Portantino, passed and is awaiting the Governors signature by mid October and if signed will not go into affect until January 1, 2010. The passage of this Bill brings back the bureau of Private Postsecondary Education Act of 2009 in California.
- A discussion on complaints from participants against approved schools was led to asking what the process is. The question was proposed as to the responsibility of an investigation and that early approvals were not put in writing. It was also mentioned that an LEA could decided that they do not want to take part in an investigation process and discontinue being an LEA. Should

this occur they will have to go before the committee and taken off the approved list.

- Mr. Dunn will work with the LEAs and put together a complaint form and a procedural process.

VIII. Other Items of Potential Interest

- Mr. Forman read from the California Code of Regulations, Title 8, § 296.0 (d) & (f). He will write a letter to the educational providers in an approved curriculum that they will need to submit an annual notice to the curriculum committee, on their anniversary date, stating whether they are continuing to offer approved curriculum and whether any material changes have been made. He will need the approval of the DAS OD legal department before sending.
- It was asked to clarify that once a trainee has completed their educational curriculum, what do they need to do to stay a trainee until they have put in their OJT hours. Dr. Noonan stated that if an apprentice is enrolled in an approved electrical program and all courses are completed, the apprentice can take the exam, without the OJT hours. He also stated that should they pass the exam; DAS will send them a letter stating that they have completed one of two parts that is required to be certified. Mr. Forman read from the Code of Regulations; Title 8, § 296.2 (a) (1). As a result of all the questions, Mr. Forman will gather the information and questions and present them to the DAS resident legal staff member, then forward them to interested parties for agreement. If it is not agreed upon, then it will have to go through the Rule Making process.

IV. Continuing Educational Programs

- Mr. Dunn stated he will put together a small continuing education provider application in order to receive information from his numerous phone calls. He also stated that at this point the Rules & Regulations do not address the “continuing education only” providers. At the request of an attendee, Mr. Forman read the regulation 290.1. Mr. Forman proposed to create a web page for Electrician Certification Renewal Continuing Education Providers which will provide a list of approved providers. Anyone who is on the approved educational provider list for the trainee is automatically approved.
- Mr. Dunn stated that Jade Learning and Contractors Home Study are providing online “continuing education only”.
- Mr. Dunn asked for a list of the proposed classes that offer continuing education.
- Pyro-Comm Systems offers in-house training to your current CE. They train there staff in fire alarm safety. A representative for Pyro-Comm Systems is awaiting approval to be accepted in order for their certificates to be accepted in fire, life, safety only.

IX. Adjournment

A motion to adjourn was made by John Dunn and seconded by Barry Noonan. The meeting adjourned at 10:50 a.m.