

DIVISION OF LABOR STANDARDS ENFORCEMENT  
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## **Electrician Certification Curriculum Committee Meeting Minutes**

**October 26, 2017  
9:00 AM**

**Location  
Moonraker  
Pacifica, CA**

**Meeting called to order by Luisa Martinez at 8:57 AM.**

### **Introductions**

#### **Members present:**

- Luisa Martinez – DLSE, Electrician Certification Manager (Chair)
- Lynn Shaw on behalf of Nicholas Esquivel – Chancellor’s Office of Community Colleges
- Robert Wilson – CA Department of Education

**Quorum has been met.**

#### **Attendees present:**

- Luis Aguilar – CET
- Robert Duncan – Brightwood College
- Anne Quick – ABC Nor Cal
- Oscar Meier – LAUSD
- Dennis Morin – Sacramento JATC
- Peter Chursin- SF JATC
- Garrett Greer – Stockton JATC
- Mark Bowden – Central Valley JATC

### **Review and approval of minutes from April 27, 2017**

Motion by Luisa Martinez to approve minutes

Motion seconded by Lynn Shaw

Minutes from April 27, 2017 approved.

### **Committee Meeting**

#### **I. Department of Education San Joaquin County**

##### **a. El Monte/Rosemead Adult School**

Crosswalk being modified. No approval recommended. Moved to next meeting.

##### **b. CA Department of Corrections and Rehabilitation**

Site visit conducted on 10/17/17. Site not ready, safety concerns and lack of proper labs. Per Mark Bowden, labs are not conducted properly. Labs are taught to new students by “apprentices,” students who have completed a certain amount of hours. Labs must be conducted by the instructor or a journeyman. No approval recommended. Recommendations must be addressed before being added to next meeting’s agenda.

**c. Brightwood College**

Motion by Luisa Martinez to approve  
Motion seconded by Robert Wilson  
Brightwood College approved

**d. ABC Norcal – adding VDVT curriculum**

Motion by Luisa Martinez to approve  
Motion seconded by Robert Wilson  
Addition of curriculum approved

**e. Center for Employment Training – adding offsite location**

Motion by Luisa Martinez to approve  
Motion seconded by Robert Wilson  
Offsite location approved

**II. Chancellor’s Office of Community Colleges**

Nothing to Report

**III. Other**

**a. Annual Notice Requirement Notice report**

Annual audit for schools report any change in their curriculum.  
Responses received from all schools on time.

**b. Update of Curriculum and Crosswalk**

Rescheduled to next meeting.

**IV. Adjournment**

Next meeting tentatively scheduled for Friday, April 27, 2017 in San Diego to coincide with CAC Conference. Time and location TBD.

**Meeting adjourned by Luisa Martinez at 9:06 AM.**

Submitted by,

Alther Sunga, Staff Aide