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## Electrician Certification Curriculum Committee Meeting Minutes

December 4, 2015  
10:00 AM

Meeting called to order by Eric Rood at 10:00 am.

### Introductions

#### Members present:

- Eric Rood – DLSE, Assistant Chief
- Luisa Martinez – DLSE, Electrician Certification Manager
- Don Simonich – San Joaquin County of Education
- John Dunn – California Community Colleges Chancellor's Office

**Quorum has been met.**

#### Attendees present:

- Stephen Wright – SCOE/BCOE, LEA
- Oscar R. Meier – LAUSD, LEA
- Anna Deshon – ABC NorCal
- Sagit Woodbury – ABC NorCal
- Joe Vickary – Summit College
- Thomas Lucero – Summit College
- Suzanne Engelhardt – Long Beach City College
- David Brooks – San Joaquin and Calaveros JATC
- Gary Yasuda – Milan Institute
- Carolyn Nutter – I-TAP
- Diana Limon – IBEW Local #11
- Ana Lopez – WECA
- Jack Yapp – CAETI/NLCAA

### Approval of minutes

Motion by Don Simonich to approve the minutes for October 28, 2015.

Motion seconded by John Dunn.

Minutes for October 28, 2015 approved.

Minutes for April 1, 2015 not available.

### Business

#### I. Approval of New Schools

Motion by Don Simonich to approve Summit College.

Motion seconded by John Dunn.

Summit College approved.

Motion by Luisa Martinez to approve Sacramento County offsite location for ET School #150 Center for Employment Training.

Motion seconded by John Dunn

CET offsite location in Sacramento County approved.

Ryon College approval for Residential Electrician on hold. Issue moved to next scheduled ECCC meeting.

Motion by Don Simonich to approve Milan Institute.

Motion seconded by Eric Rood.

Milan Institute approved.

## **II. Chancellor's Office of Community Colleges**

John Dunn stated that he will email academic affairs regarding Solano Community College, but they are almost ready for approval. Fresno College on hold, not ready to move forward. Dunn raised the issue that schools are still applying for partial curriculum approval.

Oscar Meier confirmed that Covina College is not ready and has been removed from agenda.

Meier stated that Maxine Waters Employment Preparation Center is ready for approval.

Motion by Eric Rood to approve Maxine Waters Employment Preparation Center.

Motion seconded by Don Simonich.

Maxine Waters Employment Preparation Center approved.

Imperial Valley still pending review from Chancellor's Office. Dunn stated they are not ready for approval of whole curriculum, hold for next meeting.

Diane Limon raised the question of site visits for partial curriculums that are moving to whole curriculum. Dunn confirmed they will need to have site visits.

## **III. Other Business and Discussion** (remarks from general discussion have been paraphrased)

All Wyotech schools are inactive. Wyotech and Everest College/Corinthian Colleges are permanently closed. Meier commented that closed schools that seek re-approval should submit new, full applications for future approvals.

Martinez requested update on Abraham Friedman Occupational Center. Meier confirmed they are in process.

Martinez raised the issue of students whose school close and will credits transfer. Meier suggested an EAB plan or some policy be developed for students to transfer. Credits should transfer at least within school district. Martinez noted that school procedures supersede the panel. The panel only approves schools that are presented. No current policy for students to transfer, policy should be from school districts.

Wright stated that school districts do not monitor ET programs from outside schools, only recertification. Meier suggested that Jack Yapp should be under private post-secondary and that issues like that have not been addressed in the past. Wright is ready

to terminate outside schools that belong under private post-secondary. Meier asked if the committee can sponsor programs. Rood declared that the committee cannot sponsor programs. The committee is there to grant approval of the schools presented. Meeting was already held in the past with private post-secondary, which was not beneficial. Martinez stated that the school district must first approve for submission then committee can approve, not vice versa. Meier suggested to suspend new approvals of schools that should be under private post-secondary and focus on existing schools. Wright commented that many of the problems are regarding online schools.

Martinez clarified that continuing education providers are not under the jurisdiction of the ECCC. DAS approved LEAs for CE because they were already an approved school.

Meier asked if sponsorship for LEAs are pulled what will happen to the school and to continuing education that they offer. Martinez answered that the school will be removed from the approved list and credits would not be accepted for electrician renewal. Rood noted that there needs to be legislation to clarify these issues. Dunn commented that the Labor Code and Regulations need to be amended but will be of low priority outside of this meeting. A private post-secondary association such as CAPPs may be able to move the issue forward for legislation. Wright asked if ECCC can certify schools. Martinez answered that ECCC only approves schools to be added to the list. Wright answered that the school districts did not approve the outside school, only presented them to the board. These outside schools fill a need for those electricians that don't have a school nearby. Meier added that the school districts do not have oversight for the LEAs and therefore cannot have that liability.

Suzanne Engelhardt inquired if any CE for renewals gets rejected. Martinez answered that yes they can be rejected if they are not on approved list. Large contractors have been added to the list when under contract with local school district.

Diane Limon stated that ET schools should be encouraged to offer CE. ETs can graduate in less than one year in some programs, immediately take the exam, and then work four to five years to acquire the necessary work experience to release their card. Do they need CE if it is more than three years from when they passed the exam? Martinez clarified that CE is only for issued certifications. Certifications are issued when the applicant submits request and proof of on the job experience. This is signed and submitted under penalty of perjury.

Wright requested clarification on apprenticeship programs and continuing education. Martinez answered that apprenticeship programs can offer CE. David Brooks noted that this was added to legislation to allow apprenticeship programs to provide CE. Martinez added that affiliates of JATCs can be a CE provider because of their affiliation with the JATC.

Engelhardt asked if apprentices need to submit the SSA report when applying for the certification exam. Martinez stated that when an apprentices apply within their last year of training an SSA report is not required. Rood added that the apprenticeship program is very structured, the ET program does not have that same structure.

Meier stated that site visits are now very rigorous then compared with the past. Offsite campuses and private post-secondary need curriculum review. Martinez added that

experts are needed to conduct the reviews. Limon noted that schools that have been approved have not had a review in years and should be reviewed again. Martinez agreed that a review all currently approved schools should be done.

Engelhardt asked about the ET withdrawal and reinstatement process. Martinez answered that when an ET is withdrawn a letter is generated and sent to the trainee to inform them that their registration is no longer active. When a trainee applies to reinstate the form asked them to list the reason they were previously withdrawn. Carolyn Nutter asked how this status is being enforced. Contractors have already been told that they are responsible if they employ unregistered or unlicensed employees, but no enforcement. As an example, a contractor stated that he has not been caught in the past and has been doing it for 10-plus years. Sagit Woodbury added that pending status does not mean the person is certified or registered. Rood stated that enforcement is done based on the Business and professions code. CSLB want pictures and extensive documentations if a violation is going to be reported. Martinez added that CSLB will do a 60 day investigation. Contractors may also have laborers that do electrical type work.

Engelhardt asked why there is a move away from partial programs. Dunn stated that partial programs may leave a student in a situation where they cannot continue if they have no other school to go to. Martinez stated that there are currently nineteen partials schools with 2 moving toward being whole. Will credits transfer from partial curriculum schools to whole curriculum schools? Limon noted that partial programs were a way to accommodate underserved areas. Engelhardt stated that students can attend multiple schools to receive all courses.

Martinez raised the issue of how to process applications for those students whose school closes and they are not able to show proof of their attendance or graduation. Wyotech students can get transcripts from BPPE.

Don Simonich stated that All Star is requesting to be dropped from providing CE and WECA has applied for VDV and FLS.

Wright asked if there are no guidelines for CE, is there a requirement for LEA. Martinez added that Glenn Foreman from DAS should be invited to the next meeting.

Jack Yapp stated that Title 24 regarding building energy codes need to be added to curriculum and certification exam. Limon stated that expert review needs to be done for it to be added. Meier asked when would this be addressed. Martinez requested for volunteers state wide who are experts to do new curriculums with crosswalk.

Engelhardt asked about a deadline for partial curriculums to become whole. Martinez answered that the regulations do not set a deadline.

#### **IV. Adjournment**

Next ECCC meeting tentatively scheduled for Friday, April 29, 2015 at 10:00 am in Monterey, CA to coincide with CAC.

Next Task Force meeting tentatively scheduled for Friday, March 18, 2015 in Los Angeles, CA.

**Meeting adjourned by Eric Rood at 12:08 pm.**

Submitted by,

Alther Sunga  
Electrician Certification Unit