



ADDRESS REPLY TO:
California Apprenticeship Council
P. O. Box 420603
San Francisco, CA 94142-0603

**RELATED SUPPLEMENTAL INSTRUCTION
COMMITTEE MEETING
MINUTES**

Chairperson Pat McGinn
Wednesday, July 27, 2016
10:00 A.M. – 11:00 A.M.

Wednesday, July 27, 2016 10:00 A.M.

I. Call To Order/ Roll Call

Chairman Pat McGinn opened the meeting at 10:00 P.M.

Members present: Pat McGinn, Scott Gordon, Yvonne DeLaPena, Jim Hussey, Nick Esquivel for Von Ton-Quinlivan, Jack Buckhorn and DAS Chief Diane Ravnik
A quorum was met.

Members absent: Aram Hodess, Chip Martin, Frank Quintero

II. Review/Approval of the minutes of January 27, 2016 Minutes

A motion and a second were made to approve the January 27, 2016 minutes. There being no objection. The motion carried.

III. Items of Discussion

A handout was presented on the Rubric for the Online Education Initiative.

The Rubric for the Online Education Initiative consists of four components:

I. Course Design

Course Design includes such elements as structure of the course, learning objectives, organization of content and instructional strategies.

II. Interaction and Collaboration

The type and amount of interaction and collaboration within an online environment can take many forms. “Interaction” denotes communication between and among learners and instructors, synchronously or asynchronously. “Collaboration” is a subset of interaction and refers specifically to those activities in which groups are working interdependently toward a shared result. In the sense of belonging to a learning community group rather than each student perceiving himself/herself studying independently.

III. Assessment

Assessment focuses on instructional activities designed to measure progress towards learning outcomes, provide feedback to students and instructor, and/or enable grade assignment. The quality and type of student assessments within the course.

IV. Learner Support

Learner Support addresses the support resources made available to students taking the course. Such resources may be accessible within or external to the course environment. Specifically, learner support resources address a variety of student services.

Pat McGinn reviewed the Rubric and discussed the four components. He stated that this was an initiative that the colleges can adopt these standards if they choose to do so. He stated that he is proposing to ask the Standards, Rules, Regulations and Operating Procedures Committee to insert this language in Rules 212: Content of Apprenticeship Program Standards. He stated that on item (a)(7):

(7) the local education agency which has agreed to provide the related and supplemental instruction, and a description of the courses to be provided;

- (i) The apprenticeship program shall make part of the joint agreement between the apprenticeship program sponsor(s) and the LEA that they mutually agree that any online learning approved in the training curriculum shall conform to the California Community Colleges Online Education Initiative

Pat McGinn stated that this committee is asking for this Minimum Industry Standards to be approved and observed for any online education. He stated that the proposal is to send this item to the Standards, Rules, Regulations and Operating Procedures Committee to be further discussed and if the committee finds necessary to that time to make a recommendation to the California Apprenticeship Council.

Comments and questions from the Public:

A question was asked if this approach would be a hybrid approach. It was advised that this would be depended on the trade and the LEA to approve.

Deputy Chief Glen Forman gave policy details of the procedure needed to move forward with this recommendation.

Comments were made regarding the acceleration of apprenticeships.

A motion and a second were made to make a recommendation to the California Apprenticeship Council for a rule change to be submitted to the Standards, Rules, Regulations and Operating Procedures Committee for the Rubric for the Online Education Initiative. There being no objection. The motion carried.

Nick Esquivel from the California Community Colleges Chancellor's Office discussed the Governor's 2016-17 budget. He advised that the hourly reimbursement rate for RSI increased by \$0.25 from \$5.46 to \$5.71 (4.58%). This rate is essentially equivalent to the community college noncredit hourly rate. He stated that all LEA's have been advised of this increase.

Comments were made regarding the shortage of RSI hours and funding.

Yvonne DeLaPena stated due to the shortage of hours do we want to make a request to utilize some of the \$15million in funds that are set aside for New and Innovative programs to existing programs. Yvonne DeLaPena stated that it has not been the hope for the administrative authority but maybe we can look at what is the priority and get some public opinion on this subject. She stated that there has been a shortage in RSI funding over the last 3 years.

Nick Esquivel stated that it is the California Community Colleges Chancellor's Office intentions to open up another application period for new and innovative programs to apply for funding.

Questions regarding moving or changing LEA's. and the steps sponsors should take in the manner of timing to move a program from one LEA to another.

Mr. McGinn stated that at next committee meeting it will be added to the agenda and discussed in further detail the steps sponsors should take in the manner of timing to move a program from one LEA to another. Nick Esquivel will make a presentation and answer additional questions on this topic.

IV. Adjournment

The meeting adjourned at 2:30 p.m.