



ADDRESS REPLY TO:
California Apprenticeship Council
P. O. Box 420603
San Francisco, CA 94142-0603

CAC/CCA LIAISON
COMMITTEE MEETING
Minutes

CAC Commissioner Scott Gordon
CCA Chairperson Duane Friel

Handlery Hotel San Diego

Wednesday, July 27, 2016
9:00 a.m. - 10:00 a.m.

I. Call to Order/Roll Call CCA Chairperson Scott Gordon calls the meeting to order at 9:02 a.m.

- a. Members present: Scott Gordon, Scott Lewis, Duane Friel, Jim Hussey, Carl Goff, Alex Beltran, Richard Harris, Jamie Robinson, Patrick Knighton and Diane Ravnik.
- b. Members Absent: Barbara Blake, Anthony Andrade and Frank Quintero.

II. 2016 California Conference on Apprenticeship (CCA) Review

Mr. Scott Lewis advised that the 2016 CCA was held at the Hyatt Regency in Monterey, CA and it was a success. He stated that there were 15 workshops and over 31 presenters. This CCA had 273 people in attendance one day of the event. Mr. Lewis stated that there were 75 people in attendance for the networking event for educators, Taste of Monterey. This event was held outside the Oaktree Terrace at the conference center.

Don Simonich reported on the a.m. networking event held at is Pacific Grove Golf Links. He stated that there were 73 people that attended the morning networking event. There were also a number of donations that were made on this event and there was advertisement thru out the golf course from apprenticeship sponsors.

III. Self-Introductions

- Self-introductions were made by the attendees.

IV. Review/approval January 28, 2015 Minutes.

- a. A motion and a second were made to approve the Minutes of January 28, 2016. All approved. The motion carried.

V. Treasurer's Report

- a. Mr. Knighton give the treasurer's report. Mr. Knighton stated copies of the report are available upon request.

A motion and a second were made to approve Patrick Knighton's Treasurer Report. All were in favor. The motion carried.

- b. Mr. Knighton also asked that a motion be made to approve the expenses for the coffee service for today's meeting and also increase the coffee service amount to \$300.00 per meeting. This motion was amended to not exceeded \$400.00 and to include food and beverage service at the upcoming quarterly meetings.

A motion and a second were made to approve the expenses for the coffee service for today's meeting and approved for food and beverage service up to \$400 for future meetings. All were in favor. The motion carried.

VI. Election of New Officers

2016-2018 CCA Officers were announced by Mr. Lewis.

CCA Chair	Duane Friel
Co-Chair	Alex Beltran
Secretary	Vacant
Co-Secretary	Miguel Iberra
Treasurer	Patrick Knighton
Treasurer	Jamie Robison

Duane Friel announced that he will be retiring during his two year term as CCA Chair. He stated that if there was anyone interested in this position to please contact him. This topic will be added to the next agenda.

Scott Lewis advised that the secretary position is vacant at this time and anyone interested should contact Duane Friel.

Scott Lewis stated that he has changed positions and he is a currently a trustee replacing Steve Tuma.

Patrick Knighton stated that he would like to add additional signers on the account for the CCA in order to expedite the process of having checks co-signed for CCA purchases that made. It was suggested that this person to be within the same county as the Treasurer.

A motion and a second were made to approve Jamie Robinson and Chris Caratado of the Sheet metal San Diego JATC as additional signers on the CCA account. All approved. The motion carried.

VII. Adjournment

- a. A motion and a second were made to adjourn the meeting. All were in favor. The motion carried. The meeting adjourned at 9:23 a.m.