



ADDRESS REPLY TO:
California Apprenticeship Council
P. O. Box 420603
San Francisco, CA 94142-0603

RELATED SUPPLEMENTAL INSTRUCTION COMMITTEE MEETING MINUTES

Wednesday – January 28, 2015 11:30 A.M.

I. Call To Order/ Roll Call

Chairman Pat McGinn opened the meeting at 11:33 A.M.

Members present: Pat McGinn, Scott Gordon, Frank Quintero, Jim Hussey, and John Dunn for Van Ton-Quinlivan, Chip Martin, Jack Buckhorn, and DAS Chief Diane Ravnik

A quorum was met.

Members absent: Aram Hodess

Review/Approval of the minutes of October 29, 2014

A motion and a second were made to approve the October 23, 2013 minutes. There being no objection. The motion carried.

II. Items of Discussion

- Program Accreditation Process

Chairperson Pat McGinn opened the meeting by stating that the Southern California Carpenters JATC program found that the accreditation process was an involved process and was not ready to proceed. LiUNA (Laborers' International Union of North America) is one of few programs that are accredited. Commissioner Scott Gordon gave the following presentation on behalf of LiUNA. He reported that representatives from The Laborers Training Trust Fund had a meeting with Chuck Ramani, President of IAS (International Accreditation Service) several years past and walked them through what accreditation was all about and what it meant to the various agencies. They learned that accreditation is in two parts; one from your subject matter experts and their professional development. There are 76 funds across the country, 800 instructors that are part of the ANSI (American National Standards Institute) certification process 25 of them are in Southern California. Commissioner Gordon went over the costs of what a trust would pay. He expressed that for the "Laborers", this was the best match when searching for those that provide accreditation services.

Commissioner Pat McGinn asked about the length of time it takes to prepare for accreditation. Mr. Gordon stated that it took The Laborers Training Trust Fund four years to get the trust to motion, second, and approve a business plan to include accreditation. It took five years, two of which were for training and

education to get their program accredited for their instructors. Mr. McGinn asked one needs to get the *Internationals*' curriculum approved. Commissioner Gordon responded with a yes and further stated that his trust has a different curriculum than they do not have and the way to address that is to get it accredited through AC372 – Curriculum Development. This will allow you to develop your own curriculum. Mr. McGinn asked if the “accreditation” advise you on what the standard operating procedure should be, or do they expect you to have them in place when they arrive. The “accreditation” will conduct a three day cursory evaluation; an original meeting- explanation of what you need to do and then perform the task. They will submit “Corrective Actions” report and will not be accredited until they have been met. Mr. McGinn also asked what the advantages there are to be accredited. Mr. Gordon stated that morale was quite large as knowing that all your departments moving in the same direction. He further stated that accreditation gives you a structure to win.

Comments from the Public:

John Dunn, California Community Colleges Chancellor's Office (CCCCO) stated that it is just as important to view accreditation from an external perspective and strongly recommend pursuing accrediting agencies through the U.S. Department of Education's list of approved agencies and is a key in terms of the federal government looking at accrediting issues. This could also be beneficial with funding.

As a member of the CWIB (California Workforce Investment Board), Chief Ravnik stated that recent dialogue has been surfacing on the topic of “Industry Valued Credentials”. Chief Ravnik asked those with some form of accreditation to contact her as she would share this information with the CWIB.

It was asked that as the ANSI accreditation updates their standards, does one have to go back and be re accredited and how often does that happen. Mr. Gordon stated that it is happening all the time because people are cross training. They may not be an subject matter expert in one area, but need to be crossed trained as their career pathway may change and this offers them the opportunity to take care of that.

III. Soft Skills – Jeff Greendorfer, Stradtford Associates, LLC

Mr. Greendorfer recently googled financial wellness just to find out how many websites searches would generate. He found 21.8 million websites. In speaking on the support of financial wellness with a woman who was dedicated to sustainability in climate change, she commented to him that what he was doing was more important than sustainability in climate change.

Mr. Greendorfer gave a brief overview of his career path. After working with individuals and their families he found that very few new how money actually works. Much of their time is spent on vacations, new car, or remodeling. Most people do not know the right questions to ask or how to use the tools when it comes to financial wellness. He continued to discuss the benefits and how apprentices could benefit from sessions on how to better manage their income and create a sensible retirement.

Mr. Greendorfer submitted a proposal to recommend to the apprenticeship programs, that they consider adding a financial wellness segment to their curriculum, taught by a licensed financial professional who would address the basics of how money works and present to the full CAC.

Comments from the public:

An agenda item for future meetings was suggested – Standards for Web based training. John Dunn, CCCCCO stated that he will contact the academic affairs division for requirements.

DAS Chief Ravnik stated that DAS does not have approved standards for on-line curriculum. This will be added to the next agenda.

IV. Adjournment

The meeting adjourned at 12:15 a.m.