



ADDRESS REPLY TO:
California Apprenticeship Council
P. O. Box 420603
San Francisco, CA 94142-0603

FORUM COMMITTEE MEETING

MINUTES

Wednesday –October 29, 2014 3:00 P.M.

I. Call To Order/ Roll Call

CAC Chairperson Paul Von Berg called the meeting to order at 3:04 p.m.

Members present: Paul Von Berg, Christopher Christophersen, Pat McGinn, John Dunn standing in for Van Ton-Quinlivan, Susan Anderson, Jack Buckhorn, and Chief Diane Ravnik,

Members absent: Chip Martin

A quorum was met.

II. Review/approval of October 23, 2013 Minutes

- Commissioner Jack Buckhorn made a motion to approve the October 23, 2013 minutes. DAS Chief Diane Ravnik seconded the motion. All were in favor. The motion passed.

III. Discussions and suggestions on future 2015 Forum topics.

Commissioner Von Berg reviewed Forum topic suggestions from the last meeting:

- Best Practices in Distant Learning
- Introductory Programs
 - Pre-Apprenticeship Programs
 - Trade Introduction Programs
- Bilingual Issues in Apprenticeship
- Financial Literacy
- Quality Assurance in Apprenticeship
 - DAS Audit Unit
- Women in Apprenticeship
- Health & Safety
 - OSHA & Enforcement
- Veteran GI Benefits

Chief Ravnik asked DAS Area Administrator Don Merrill the possibility of finding someone that could speak on Veterans GI benefits. He stated that perhaps at the April meeting a more comprehensive presentation could be made. He further stated that the Department of Defense has authorized the last 180 days of a service persons enlistment that they can be temporarily assigned directly into a State approved apprenticeship program. Commissioner Christophersen added that this is pre-separation.

Chief Ravnik spoke about a conversation with Commissioner Jim Hussey on Best Practices in Distant Learning. Mr. Hussey stated that there is a rise of technology into many of the crafts in the apprenticeship community. He used the example that the Carpenters have a program where a journeyman or an apprentice has an application on their iPhone with a reader – all the certificates are there. He suggested this to be implemented into all apprenticeship programs. Another program has an electronic curriculum into a personal iPhone or iPad as opposed to a tangible book.

Chief Ravnik also stated that another program brought the idea of electronic format tracking of apprenticeship hours. It was commented that several programs could give a presentation of what forms of best practices and or distant learning they are using.

Julianne Broyles commented on the issue of correctly administering the apprenticeship program in alignment with the ACA (Affordable Care Act) which will be into full affect at the end of 2015 for all employers must have coverage. If you have someone that doesn't have coverage there are very limited options for them to enroll into new plans if they separate from employment. She suggested that perhaps a best practices in healthcare insurance management for workers under the ACA.

Chief Ravnik stated that at the suggestions of the committee she will begin the search of a forum speaker for the January meeting. It was suggested to have a professional grant writer speak on how to write a grant letter. Record keeping for employment was also suggested. Chief Ravnik suggested a speaker on the new developments on WIOA as well as someone from the CWA (California Workforce Association) which is a network of all 49 local WIBs.

Suggestions in order of priority:

- WIOA
- Veterans
- Best Practices in Healthcare under the ACA
- Technology in the classroom

IV. Adjournment

- A motion to adjourn was made and seconded. All were in favor. The motion was carried. The meeting adjourned at 3:28 p.m.