



ADDRESS REPLY TO:
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CALIFORNIA APPRENTICESHIP COUNCIL FOURTH QUARTERLY
MEETING MINUTES
The Handlery Hotel & Resort
October 27, 2011

Thursday– October 27, 2011

**I. CONVENE REGULAR QUARTERLY MEETING TO ORDER IN ORDER
TO RECESS TO CAC EXECUTIVE SESSION**

CAC Chairperson Julia Dozier called the meeting to order at 9:02 a.m.

A. The Pledge of Allegiance was led by Commissioner Kate Leyden

B. Roll Call

The following commissioners were present: Julia Dozier, Carl Goff, Yvonne de la Pena, John Foster, Kate Leyden, Van Ton-Quinlivan, Pat McGinn, Donna Bechthold, Neil Struthers, Richard Harris Les DenHerder, Anne Quick, Chief Diane Ravnik and Acting Director Christine Baker.

A quorum was met.

Members absent: Scott Gordon, Jack Buckhorn, Wayne Lindholm and Aram Hodess

C. Chairperson Julia Dozier introduced newly appointed DAS Chief Diane Ravnik and asked her to give a brief outline of her past experience with DIR and DAS.

Ms. Ravnik expressed how pleased she was to be returning to DAS, where she had previously served as Deputy Chief from 2001 to 2003 and as Special Assistant to the Chief in Governor Jerry Brown's first administration. In the intervening years, she noted, she maintained contact with DIR in her capacity as a labor compliance officer and staff counsel for various joint labor-management labor compliance organizations and as a private contractor performing LCP monitoring functions for DIR. Ms. Ravnik expressed her commitment to continue to support strict public works enforcement efforts to ensure full employment of apprentices.

Ms. Ravnik reported that assuming her role as Chief on September 1st; she has met with DAS headquarters staff and has visited all six district offices to hear

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from them, assess operations and develop an operational plan to address current needs and improve services to apprenticeship program sponsors and apprentices.

Consistent with Agency and Departmental goals, she said she hopes to streamline functions and maximize resources to best achieve the Division's mission to promote apprenticeship and the welfare of California apprentices.

D. Chairperson Julia Dozier introduced Acting Director Christine Baker

Ms. Baker welcomed Ms. Ravnik along with her knowledge and experience that she brings to DAS and looks forward to their collaborative efforts to keep DAS as an accessible resource to the Apprenticeship community.

Ms. Baker acknowledged Renee Bacchini for directly assisting her in prioritizing projects that are a part of a strategic planning that the Director's office has been formulating. She spoke of the DAS13/PW100 (to contract to perform public works) which can be used as a tool on enforcement and knowledge of what is happening in the public works arena. This information will be publically available on the website by January 2012. She continued with speaking about the compliance monitoring program.

She closed her comments with encouraging collaboration within the organization as well as partnerships outside the organization.

E. EXECUTIVE SESSION

An Executive Session was not held at this meeting.

F. Announcements

1. New CAC Commissioners to the Council

Chief Ravnik introduced the following newly appointed and re appointed Commissioners as: Yvonne de la Pena, Paul Von Berg, Jack Buckhorn, Richard Harris and Pat McGinn.

The swearing in of the newly appointed Commissioners to the California Apprenticeship Council was performed by Acting Director Christine Baker.

2. Nomination committee for new CAC Chairperson

CAC Chairperson Julia Dozier appointed Commissioners Anne Quick, Pat McGinn and Carl Goff as the nominating committee.

Commissioner Quick announced that the committee voted on Commissioner Scott Gordon as the new CAC Chairperson for 2012.

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3. Hall of Fame Nomination Application

DAS Deputy Chief Glen Forman reported that the applications had been mailed and sent via e-mail. The deadline for submitting the application is December 31, 2011. The recipients of the award will be chosen by the Public Relations & Publicity Committee at their next meeting on January 25, 2012 and will be announced at the January 26th general session of the CAC. The award will be presented at the California Conference on Apprenticeship in April 2012.

Commissioner Dozier offered to anyone who submits an application the opportunity to attend the committee meeting and speak about the person they nominated.

G. Approval of Minutes for July 28 - 29, 2011

A motion and a second were made to approve the July 28 - 29, 2011 minutes as written. All were in favor. The motion carried.

H. Communications

Chief Ravnik reported the following communications:

1. Governor's announcement of newly appointed Commissioners
2. Notice of Approval of Regulatory Action

OD Legal Counsel Fred Lonsdale reported that it is permissible to request dispatch for fewer than 8 hours but there would have to be exceptional circumstances in order for that to be considered with respect to a contractor's obligation to employ apprentices. The basic requirement remains that contractors must employ apprentices on public works. He further reported that the apprentice complaint procedures have been streamlined. Some changes will go into effect immediately. Everything that is procedural in those regulations will apply as of November 1, 2011. There are changes in what an apprentice was allow to do in terms of filling a complaint about the termination of the apprenticeship agreement during probation which will be phased in.

II. BUSINESS SESSION

A. Legal Matters – Lucy Wang

1. Ms. Wang, Attorney General’s Office reported in the matter of Kern, Inyo & Mono counties Plumbing, Pipefitter & Refrigeration/Air Conditioning Mechanic Joint Apprenticeship and Training Committee vs. Plumbing-Heating-Cooling Contractors of the Greater Sacramento Area Plumbers Unilateral Apprenticeship Committee. In her report she stated that currently there is no action required.
2. Ms. Wang also reported on the Southern California Cement Masons Joint Apprenticeship Committee, and San Diego County Cement Masons, Joint Apprenticeship Committee vs. California Apprenticeship Council. She reported that an appeal was filed in July 2011, and is dormant at this time.

B. CAC Appeal Panel Decisions

Chief Diane Ravnik reported no appeals were filed during the last quarter.

C. Apprentice Complaint Findings / Decisions by the Administrator of Apprenticeship

1. Chief Diane Ravnik reported there was one determination in the matter of Jorge A. Martinez vs. Contra Costa County Plumbing & Pipefitting Industry J.A.T.C. The determination by the JATC was upheld by the Administrator of Apprenticeship.

D. Automatic Orders of the Council

Chief Diane Ravnik reported no Automatic Orders of the Council.

E. Notice of Appeals to the Council During the Quarter

Chief Diane Ravnik reported there were no appeals received during the quarter.

F. DAS Audit Reports – Rachel Freeman, DAS Unit Manager & Senior Consultant for the Fresno District Office gave the following report:

The DAS Audit Unit found their new streamlined process is a success and it is working well in the community.

Ms. Freeman also stated that DAS is in the process of implementing SB 56 for the oversight of audits, since the bill was implemented. DAS is in the process of implementing the new regulation.

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The next project for the Audit Unit is to compile an Operations Manual. The manual will help to assist DAS staff and those interested in how the audit process is conducted.

She further reported that the unit continues to refine its presentation for a workshop that will be presented at the California Conference on Apprenticeship in April 2012. As part of the preparation, each auditor will create a Power Point presentation that will be combined to make one presentation.

See attachment of Ms. Freeman's report, which will be posted on the website.

G. Old Business

1. Minimum Industry Training Criteria

Deputy Chief Glen Forman reported that the MITCs that were approved in January of this year need to be updated for compliance to meet the deadline of January 26, 2012 at the next CAC meeting.

H. New Business

Draft resolution regarding California Community Colleges' Task Force

1. Commissioner Pat McGinn presented the Council with a draft resolution that was created by the Related Supplemental Instruction Committee as a result of the California Community Colleges' Task Force's proposal to merge the funding for workforce development, vocational careers, nursing, and apprenticeship, which have been funded separately, into one category for funding. The resolution opposes Recommendation 8.1 of the Task Force's proposal. The resolution was moved and seconded. Discussions and comments were made in support of the resolution as well as reminding the audience of the history of Montoya RSI funding and its purpose. Attendees were encouraged to send in their comments and objections to the Task Force's proposal to the California Community Colleges' Chancellor's Office.

Commissioner Ton-Quinlivan recused herself from the vote.

Commissioner Neil Struthers moved to amend the motion to allow the Chief and the Chairperson of the RSI committee, Pat McGinn, to send the resolution to the appropriate parties with the proviso that if any language were suggested that is appropriate that it could be included in the resolution and not have to come back to this body.

A motion and a second were made to accept the amended motion. All were in favor. The motion carried.

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Chairperson Julia Dozier reminded the attendees that the deadline for submitting comments to the state chancellor's office is Tuesday, November 8th.

There was no further new business.

III. FORUM – Local Workforce Investment Board (“WIB”) and Eligible Training Provider Lists

Ms. Bacchini introduced Mr. Robert Mejia and Mr. Jan Vogel of the South Bay Workforce Investment Board.

Mr. Vogel gave a brief history of the WIB Eligible Training Provider Lists and the procedure, eligibility criteria and requirements. He further stated that in order for a training provider to stay on the list, the WIB needs to see the placement of trainees in jobs. For further information on the Training Provider List you may contact Mr. Vogel at jvogel@sbwib.org or visit the website at www.sbwib.org.

Mr. Mejia reported on an apprenticeship program; Gateways to Green Building which is partially funded through the U.S. Department of Labor in partnership with the United Way of Los Angeles and Jobs for the Future. He further reported that the program has been seeking to foster relationships with registered apprenticeship programs in their area. The program is looking to find ways to take on-the-job training as a strategy under the Workforce Investment Act and combine it with apprenticeship programs. It is a training strategy in which people can get employed and receive structured training in with benchmarks for skill and knowledge development. Employers are reimbursed for up to 90% of the wages of participants, for as long as 6 months. For further information on the program you may visit the website at <http://gatewaystogreenbuilding.com/default.htm> or call Mr. Mejia at 310-970-7700.

Renee Bacchini stated that in her research and interactions with the WIBs, she found that there is not much understanding of the importance of apprenticeship programs and the opportunities that they have to offer. She is currently collaborating with Chief Diane Ravnik to create a Power Point presentation for DAS consultants to use when they visit the local WIB office within their district.

IV. CAC STANDING COMMITTEE REPORTS

- A. CAC/CCA Liaison Committee – Report from October 26, 2011 – CCA Liaison Co-Chair Jose Padilla – report will be posted to the website.
- B. Related Supplemental Instruction Committee – Report from October 26, 2011 – Chairperson Pat McGinn – report will be posted on the website.
- C. Legislation Committee – Report from October 26, 2011 – Chairperson Yvonne de la Pena – report will be posted on the website.

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- D. Occupational Safety & Health – Report from October 26, 2011 – Chairperson Richard Harris – report will be posted on the website.
- E. Public Relations & Publicity Committee – Report from October 26, 2011 – Commissioner Dozier filled in for Chairperson Scott Gordon – report will be posted on the website.
- F. Equal Opportunity in Apprenticeship – Report from October 26, 2011 – Chairperson Anne Quick – report will be posted on the website.
- G. Standards, Rules, Regulations & Operating Procedures – Report from October 26, 2011 – Commissioner Quick filled in for Chairperson Aram Hodess –the report will be posted on the website.

V. EDUCATION AGENCIES REPORT

A. California Department of Education – John Dunn

Mr. Dunn reported that he is in the process of collecting data for the AO Annual Legislative report and spoke specifically about the funding gap, and stated that it has narrowed dramatically. The report should be complete by the January CAC meeting.

Mr. Dunn continued his report with information about Perkins Career and Technical Education monies from the federal government. One of the contracts that CDE (California Department of Education) has is to support the five Industrial Technology sectors, including; Building Trades, Engineering, Manufacturing, Transportation and Energy & Utilities. The CDE is focusing on using their Perkins monies for professional development for teachers who teach topics in those industries at the K-12 level. The department is looking to provide professional development opportunities for those teachers, and will pay for substitutes for their classes, so they can visit training centers and conferences.

Mr. Dunn gave a brief report on a new manufacturing apprenticeship program with Alphatec Spine, which manufactures surgical equipment and tools. An article on the program can be found in the latest DAS Apprenticeship newsletter.

He gave accolades to DAS staff members from the Audit Unit and other district offices for their assistance in helping him identify inefficiencies within one of his programs, and for working with that program to eliminate those inefficiencies.

B. California Community Colleges Chancellor's Office – Barry Noonan, Ph.D.

Dr. Noonan reported that the CCCCO also receives funding from the Perkins Career and Technical Education funds for professional development. Chabot-Las Positas Community College District and Los Angeles Trade Tech College

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has offered OSHA training which has been funded through Perkins monies. Dr. Noonan spoke of the success of the new CCCCCO on-line data collection process and its third data test cycle, which is being conducted at the Foothill de Anza Community College Districts. Based on their success, Dr. Noonan will continue to test the collection process with other college districts. He also noted that the Chancellor's office has a data retrieval system that can bring information together from different sources which will be accessible to researchers.

Dr. Barry Russell Vice Chancellor of Academic Affairs at CCCCCO has created an inventory program of community college classes available throughout the state, including a list of all apprenticeship classes.

The Industry Technology Advisory Committee continues doing research on the Applied Associates Degree program.

Dr. Noonan expressed gratitude to Commissioner Dozier for her help in collaborating with the Community College of San Francisco and Jose Padilla of the Bay area Roofers JATC, to allow the roofers' training center be located in another community college district's service area.

VI. REPORTS OF ADMINISTRATIVE and COOPERATING AGENCIES

- A. Division of Apprenticeship Standards – Chief's Report – Chief Diane Ravnik - the report will be an attachment to the CAC minutes.
- B. Office of Apprenticeship (OA) – No report was given.
- C. California Apprenticeship Coordinators Association (CACA) - Darell Lawrence – the report will be an attachment to the CAC minutes.
- D. California Association for the Advancement of Apprenticeship Training (CAAAT) Christine Hall – the report will be an attachment to the CAC minutes.

VII. Additional Comments

Deputy Chief Glen Forman reported that the DAS1 form which requires more detailed ethnic demographics to be reported will be presented at the next CAC quarterly meeting.

VIII. Adjournment

There was a motion and a second to adjourn the meeting. All were in favor. The motion carried. The meeting adjourned at 11:15 A.M.