Labor Compliance Program

Audit Record Worksheets [8 C.C.R. §16432, Option B]

- Public Works Investigation Worksheet
- Public Works Audit Worksheet
- Prevailing Wage Determination Summary

**DEPT. OF INDUSTRIAL RELATIONS - DIVISION OF LABOR STANDARDS ENFORCEMENT**

**PUBLIC WORKS INVESTIGATION WORKSHEET**

| EMPLOYEE'S NAME | SOCIAL SECURITY NUMBER | DEPUTY | OFFICE | DATE | Employer | Case Number |
|---|---|---|---|---|---|---|
| | | | | | | |

| Classification Code | PERIOD ENDING YEAR wk end | | HOURS OF WORK -Thu DATE | -Wed DATE | -Tue DATE | -Mon DATE | -Sun DATE | -Sat DATE | Fri DATE | TOTAL DAYS WORK-ED | TOTAL HOURS WORKED ST,OT,DT | ACTUAL RATE ST OT DT | OTHER COMPEN-SATION | TOTAL WAGES PAID | Required Wage Rates St,Ot,Dt | OTHER COMPEN-SATION | TOTAL WAGES REQUIRED | AMOUNT DUE AND OWING | No. of Violations | PENAL-TIES 1775___ | No. of Violations | PENAL-TIES 1813___ | TOTAL TRAINING FUND | Amount Due and Owing |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | ST | | | | | | | | | | | | | | | | | | | | | Rate | |
| | | OT | | | | | | | | | | | | | | | | | | | | | | |
| | | DT | | | | | | | | | | | | | | | | | | | | | | |
| | | ST | | | | | | | | | | | | | | | | | | | | | Rate | |
| | | OT | | | | | | | | | | | | | | | | | | | | | | |
| | | DT | | | | | | | | | | | | | | | | | | | | | | |
| | | ST | | | | | | | | | | | | | | | | | | | | | Rate | |
| | | OT | | | | | | | | | | | | | | | | | | | | | | |
| | | DT | | | | | | | | | | | | | | | | | | | | | | |
| | | ST | | | | | | | | | | | | | | | | | | | | | Rate | |
| | | OT | | | | | | | | | | | | | | | | | | | | | | |
| | | DT | | | | | | | | | | | | | | | | | | | | | | |
| | | ST | | | | | | | | | | | | | | | | | | | | | Rate | |
| | | OT | | | | | | | | | | | | | | | | | | | | | | |
| | | DT | | | | | | | | | | | | | | | | | | | | | | |
| | | ST | | | | | | | | | | | | | | | | | | | | | Rate | |
| | | OT | | | | | | | | | | | | | | | | | | | | | | |
| | | DT | | | | | | | | | | | | | | | | | | | | | | |
| | | ST | | | | | | | | | | | | | | | | | | | | | Rate | |
| | | OT | | | | | | | | | | | | | | | | | | | | | | |
| | | DT | | | | | | | | | | | | | | | | | | | | | | |
| | | ST | | | | | | | | | | | | | | | | | | | | | Rate | |
| | | OT | | | | | | | | | | | | | | | | | | | | | | |
| | | DT | | | | | | | | | | | | | | | | | | | | | | |
| | | ST | | | | | | | | | | | | | | | | | | | | | Rate | |
| | | OT | | | | | | | | | | | | | | | | | | | | | | |
| | | DT | | | | | | | | | | | | | | | | | | | | | | |
| | | ST | | | | | | | | | | | | | | | | | | | | | Rate | |
| | | OT | | | | | | | | | | | | | | | | | | | | | | |
| | | DT | | | | | | | | | | | | | | | | | | | | | | |
| | | ST | | | | | | | | | | | | | | | | | | | | | Rate | |
| | | OT | | | | | | | | | | | | | | | | | | | | | | |
| | | DT | | | | | | | | | | | | | | | | | | | | | | |
| | | ST | | | | | | | | | | | | | | | | | | | | | Rate | |
| | | OT | | | | | | | | | | | | | | | | | | | | | | |
| | | DT | | | | | | | | | | | | | | | | | | | | | | |
| | | ST | | | | | | | | | | | | | | | | | | | | | Rate | |
| | | OT | | | | | | | | | | | | | | | | | | | | | | |
| | | DT | | | | | | | | | | | | | | | | | | | | | | |

ST hours worked

OT hours worked

DT hours worked

TOTALS

Page No. ___

# PUBLIC WORKS AUDIT WORKSHEET

| | | |
|---|---|---|
| EMPLOYER / FIRM | DEPUTY / OFFICE | TOTAL AMOUNT DUE/OWING |
| ADDRESS / CITY | TRANSCRIBER | WAGES DUE AND OWING |
| PROJECT / AWARDING BODY / PRIME | AUDIT NUMBER/CASE NUMBER | PENALTIES DUE AND OWING |
| | | TRAINING FUND DUE/OWING |

| EMPLOYEE | CLASSIFICATION | PERIOD WORKED | HOURS WORKED ST. | OT. | D.T. | OTHER WAGES PAID | TOTAL WAGES PAID | PREVAILING WAGE REQUIREMENTS *OTHER | TOTAL WAGES | AMOUNT OWING AND UNPAID | PENALTIES NO.1 | PENALTIES NO. 2 | TRNG. FUND | TOTAL AMOUNT DUE |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | |
| Summary | | | | | | | | | | | | | | |

The following entries represent the amounts relied upon for calculating Labor Code 1775 and 1813 penalties.

1775 ______ Per Day
1813 ______ Per Day

Summary

PREVAILING WAGE DETERMINATION SUMMARY

| CODE NO. | CLASSIFICATION | Effective Date | HOURLY RATE | Contributions | TRAINING | TIME 1/2 | HOLIDAY / SUNDAY | TRAVEL & SUBSISTENCE | Other hourly Requirements |
|---|---|---|---|---|---|---|---|---|---|
| 1 | | | | | | | | | |
| 2 | | | | | | | | | |
| 3 | | | | | | | | | |
| 4 | | | | | | | | | |
| 5 | | | | | | | | | |
| 6 | | | | | | | | | |
| 7 | | | | | | | | | |
| 8 | | | | | | | | | |
| 9 | | | | | | | | | |
| 10 | | | | | | | | | |
| 11 | | | | | | | | | |
| 12 | | | | | | | | | |

## WAGE DETERMINATION INFORMATION

| CODE NO. | CLASSIFICATION | WAGE DETERMINATION NO. |
|---|---|---|
| 1 | | |
| 2 | | |
| 3 | | |
| 4 | | |
| 5 | | |
| 6 | | |
| 7 | | |
| 8 | | |
| 9 | | |
| 10 | | |
| 11 | | |
| 12 | | |