

## INFORMATION ON DISABILITY ACCOMMODATION

### Disability Accommodation is

**Available Upon Request:** Any person with a disability requiring reasonable accommodation to access the services of the Division of Occupational Safety & Health (DOSH), the Occupational Safety & Health Appeals Board (OSHAB), or the Occupational Safety & Health Standards Board (OSHSB), should contact the Disability Accommodation Coordinator at the District Office of the DOSH, or the statewide Disability Accommodation Coordinator at **1-866-326-1616** (toll free) as soon as possible.

### Deaf/Hard of Hearing/Speech

**Impaired:** Any person who requires an assistive listening system, computer-aided transcription system, or sign language interpreter should contact the Disability

Accommodation Coordinator at the District Office of the DOSH or the statewide Disability Accommodation Coordinator through the **California Relay Service** by dialing 711 or:

- **1-800-735-2929 (TTY/English)**
- **1-800-855-3000 (TTY/Spanish).**

**Vision Impairment (Alternate Formats):** This brochure and other printed material can be made in Braille, large print, computer disk, and tape cassette as a reasonable accommodation for an individual with a disability. Please contact the Disability Accommodation Coordinator.



Department of Industrial Relations  
California Occupational Safety & Health  
Administrative Office  
1515 Clay Street, Suite 1901  
Oakland, CA 94612

Please contact the  
Statewide Disability Coordinator at  
■ **1-866-326-1616 (toll free)**

or through the  
California Relay Service by dialing 711 or

- **1-800-735-2929 (TTY/English)**
- **1-800-855-3000 (TTY/Spanish)**

### California Occupational Safety and Health

#### District Offices of DOSH Disability Accommodation Coordinators

<u>Location</u>	<u>Phone Number</u>
Concord	(925) 602-6517
Foster City	(650) 573-3812
Fresno	(559) 445-5302
Los Angeles	(213) 576-7451
Modesto	(209) 576-6260
Monrovia	(626) 256-7913
Oakland	(510) 622-2916
Sacramento	(916) 263-2800
San Bernardino	(909) 383-4321
San Diego	(619) 767-2280
San Francisco	(415) 972-8670
San Jose/Fremont	(510) 794-2521
Santa Ana	(714) 558-4451
Santa Rosa	(707) 576-2388
Torrance	(310) 516-3734
Van Nuys	(818) 901-5403
Ventura	(805) 654-4581
West Covina	(626) 472-0046

## ACCESS TO SERVICES

CALIFORNIA OCCUPATIONAL SAFETY  
& HEALTH

Division of Occupational Safety & Health  
Occupational Safety & Health Appeals  
Board

Occupational Safety & Health  
Standards Board



If you are a person with a disability utilizing the services of the Division of Occupational Safety & Health (DOSH), the Occupational Safety & Health Appeals Board (OSHAB), and the Occupational Safety & Health Standards Board (OSHSB), you may be eligible for reasonable accommodation to meet your disability-related needs to access our services.

What is a reasonable accommodation? It is assistance that will enable an individual with a disability to have full access to our services. There are different options available depending on the specific type of disability.

**Any person with a disability  
requiring accommodation to  
participate in our services should  
contact the Disability  
Accommodation Coordinator at  
the District Office of the DOSH,  
or the state-wide Disability  
Accommodation Coordinator at  
1-866-326-1616 (toll free).**

### **What law governs?**

Reasonable accommodations are governed by Title II of the Americans with Disabilities Act of 1990 (ADA) and California Civil Code Sections 54 and 54.8. These are federal and state laws granting equal rights to persons with disabilities using state and local government services such as the services provided by the DOSH, the Occupational Safety & Health Appeals Board or the Occupational Safety & Health Standards Board (OSHSB).

### **Do I need to fill out a form to request an accommodation?**

No. A person with a disability can make an oral request for a reasonable accommodation by contacting the District Office or statewide Disability Accommodation Coordinator. An optional form is available from the Disability Accommodation Coordinator.

### **When do I need to make the request for an accommodation?**

A request for a reasonable accommodation should be made as soon as possible. For an assistive listening device or computer-aided transcription, the request should be made at least five days in advance of the day the accommodation is needed.

### **Will the Division of Occupational Safety & Health always grant my request for accommodation?**

We will give primary consideration to the type of accommodation you request. However, your request may not be granted if it would create an undue financial or administrative burden.

## **EXAMPLES OF ACCOMMODATIONS THAT MAY BE REQUESTED:**

- If you have a vision disability, you may request this brochure or any other printed information in Braille, large print, computer disk, or tape cassette.
- You may request to have forms read to you.
- If you have a hearing disability, you may request an accommodation such as an assistive listening device or a sign language interpreter.
- You may request Computer Assisted Real Time Captioning in hearing proceedings.
- Staff may also be able to help you with your questions through the use of written notes or a computer terminal.
- If you have difficulty with spoken instructions and information, written instructions and information may also be available.
- If you use a wheelchair, a wheelchair accessible hearing room will be made available.
- You may request assistance with writing or filling out forms. If you have a speech disability, cognitive disability, learning disability, or biological brain illness, you may also request assistance with filling out forms and with having written information explained to you. However, by law, clerks and information and assistance officers cannot provide legal advice.
- Your service animal is always welcome.
- Hearings and/or conferences may be scheduled to accommodate accessible transportation or medication schedules.

**Primary consideration must be given to the request for reasonable accommodation unless the requested accommodation would create an undue financial or administrative burden or unless it would fundamentally alter the nature of the service, program, or activity provided.**