

NEWS RELEASE

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Cal/OSHA Reminder to Employers: Post Annual Work-Related Injury and Illness Summaries

Oakland—Cal/OSHA is reminding all employers in California of the yearly requirement to post their summaries of work-related injuries and illnesses from February 1 through April 30.

“These summaries help increase awareness and understanding of health and safety issues in the workplace,” said Cal/OSHA Chief Juliann Sum. “By addressing potential safety hazards now, employers can help make next year’s list shorter.”

The definitions of and requirements for recordable work-related fatalities, injuries and illnesses are detailed in [California Code of Regulations Title 8 Sections 14300 through 14300.48](#).

Instructions and form templates can be downloaded for free on Cal/OSHA’s [Record Keeping Overview](#). The overview includes the summary template, Form 300A, a required workplace posting which must be placed in a visible and easily accessible area at each worksite. Current and former employees, as well as employee representatives, must be allowed to review injury and illness records for those employees’ worksites.

Employers are required to complete and post Form 300A even if no workplace injuries occurred. More information on employers’ posting requirements or how to reduce workplace injuries and illnesses is available on the DIR’s [Employer Information](#) webpage.

Cal/OSHA helps protect workers from health and safety hazards on the job in almost every workplace in California. [Cal/OSHA’s Consultation Program](#) provides free and voluntary assistance to employers and employee organizations to improve their health and safety programs. Employers should call (800) 963-9424 for assistance from the Cal/OSHA Consultation Program.

Employees with work-related questions or complaints may call the California Workers’ Information Hotline at (866) 924-9757 for recorded information in English and Spanish on a variety of work-related topics. Complaints can also be filed confidentially with [Cal/OSHA District Offices](#).

For media inquiries contact Julia Bernstein at (510) 286-6458 or Peter Melton at (510) 286-7046.



The [California Department of Industrial Relations](#), established in 1927, protects and improves the health, safety, and economic well-being of over 18 million wage earners, and helps their employers comply with state labor laws. DIR is housed within the [Labor & Workforce Development Agency](#). Non-media inquiries can contact DIR's Communications Call Center at 1-844-LABOR-DIR (1-844-522-6734) for help in locating the appropriate [division or program](#) in our department