

N E W S R E L E A S E

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Cal/OSHA Reminds California Employers to Post Annual Work-Related Injury and Illness Summaries

Oakland—Cal/OSHA reminds all California employers to post their annual summaries of work-related injuries and illnesses from February 1 through April 30.

“This yearly requirement is a graphic reminder on the importance of workplace safety. It provides important data about injuries and illnesses that took place at the worksite, and highlights the need to address potential hazards,” said Christine Baker, Director of the Department of Industrial Relations (DIR). Cal/OSHA, also known as the Division of Occupational Safety and Health, is a division of DIR.

“Employers must summarize information about every work-related death, and every recordable work-related injury or illness,” said Cal/OSHA Chief Juliann Sum.

The definitions of and requirements for recordable work-related fatalities, injuries and illnesses are detailed in [California Code of Regulations Title 8 Sections 14300 through 14300.48](#).

Instructions and form templates can be downloaded for free on Cal/OSHA’s [Record Keeping Overview](#). The overview includes the summary template, Form 300A, a required workplace posting which must be placed in a visible and easily accessible area at each worksite. All current and former employees, as well as employee representatives, must be allowed the opportunity to review any injury or illness that took place at the worksite during 2014.

Employers are required to complete and post Form 300A even if no workplace injuries occurred. More information on employers’ posting requirements or how to reduce workplace injuries and illnesses is available on the DIR’s [Employer Information](#) webpage.

Cal/OSHA helps protect workers from health and safety hazards on the job in almost every workplace in California. [Cal/OSHA’s Consultation Program](#) provides free and voluntary assistance to employers and employee organizations to improve their health and safety programs. Employers should call (800) 963-9424 for assistance from the Cal/OSHA Consultation Program.

Employees with work-related questions or complaints may call the California Workers' Information Hotline at (866) 924-9757 for recorded information in English and Spanish on a variety of work-related topics. Complaints can also be filed confidentially with [Cal/OSHA District Offices](#).

For media inquiries contact Erika Monterroza at (510) 286-1164 or Peter Melton at (510) 286-7046.



The [California Department of Industrial Relations](#), established in 1927, protects and improves the health, safety, and economic well-being of over 18 million wage earners, and helps their employers comply with state labor laws. DIR is housed within the [Labor & Workforce Development Agency](#). Non-media inquiries can contact DIR's Communications Call Center at 1-844-LABOR-DIR (1-844-522-6734) for help in locating the appropriate [division or program](#) in our department