

N E W S R E L E A S E

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California employers to post annual work-related injury and illness summary

Oakland—The California Department of Industrial Relations' Division of Occupational Safety and Health (DIR/DOSH), also known as Cal/OSHA, is providing 2014's notification to all employers to post the annual summary of all work-related injuries and illnesses (Form 300A). The form must be posted at their place of business from February 1 through April 30.

The [Form 300A](#) is available for free download on DIR's website. The form is a required workplace posting so that employees may have the opportunity to review any injury or illness that took place at their worksite in the prior year. Former employees and their representatives have a right to review the form as well. The form must be posted in a visible and easily accessible area.

"This form provides current and former employees as well as their representatives access to worksite injury and illness data. Complete and accurate reporting of injuries and illnesses is vital to understanding hazards in the workplace," said Acting Cal/OSHA Chief Juliann Sum.

Employers are required to fill out and post the Form 300A every year, even if no workplace injuries occurred. Information that must be disclosed on the form includes total number of cases with days away from work, total number of days injured or sick employees spent away from work, and the different types of injury or illness suffered.

Employers who would like more information on their posting requirements or who would like more information on how to reduce workplace injuries and illnesses are encouraged to visit the [DIR Employer Information page](#). In addition, if an employer would like to speak with a Cal/OSHA consultant, free assessments are available to California businesses by calling the Cal/OSHA Consultation Program 1-800-963-9424, or via email at InfoCons@dir.ca.gov.

Employees with work-related questions or complaints can call the California Workers' Information Hotline at 1-866-924-9757.

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