

CALIFORNIA APPRENTICESHIP COUNCIL

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ADDRESS REPLY TO:
California Apprenticeship Council
P. O. Box 420603
San Francisco, CA 94142-0603

August 1, 2007

Dear Committee Chairman or Secretary:

The California Apprenticeship Council (CAC) pending budget approval has the authority to issue training fund grants for the 2007/20008 fiscal year. These grants are available to apprenticeship programs in the Building and Construction Trades, for the purpose of training apprentices. The amount available for this 2007 grant cycle will be determined in the budget process. These Grants will be distributed in accordance with California Labor Code 1777.5(m), and California Code of Regulations Title 8, Chapter 2, Article 10, Section 230.2(d).

Under California regulations, the CAC has created a "Grant Application." This application and "Vendor Data Record," which are required in order to have the checks issued, must be completed and be mailed to the CAC, postmarked no later than August 30, 2007, to be eligible to receive the funds that are available in this grant distribution. If your program received a grant in the 2005 or 2006 you will also need to submit documentation of how the grants were used. If you submitted an application during the last grant cycle, your Vendor Data Record is on file and you need not resubmit the Vendor Data Record unless the information needs to be updated.

The Grant Application will need to have your current contact information, the geographical area of operation and the occupations that your program was approved for on July 1, 2006, the number of apprentices that were in each of your occupations as of June 30, 2007, and the objective that the grant will be used for. An accounting of the grant funds distributed to your program will be required for the past two grant cycles. An accounting of grants received during this grant cycle will be required at the next grant application period.

Under state law for distribution of funds, a Vendor Data Record needs to be on file. The Vendor Data Record needs to have the name and address of the Trust Fund or recipient that the grant check will be payable to, the type of entity, your taxpayer I.D Number. The Vendor Data Record also needs to be signed by an authorized representative of the entity that will be receiving the funds, as noted above - if your program submitted this form last year you may ignore this step. Please check with your trust fund and/or Accountant to make sure that your program will be able to accept this grant and produce an accounting of the funds received.

If you have any questions, please contact your assigned Division of Apprenticeship Standards consultant.

Sincerely,

A handwritten signature in black ink, appearing to read "D. Rowan".

DAVID ROWAN

Secretary

California Apprenticeship Council

Encl.