CONSULTATION P&P D-64 August 16, 2018 Appendix A

# SUGGESTED LIST OF DOCUMENTATION FOR CAL/VPP ON-SITE REVIEWS

1. Injury and illness prevention program
2. Management statement of commitment to safety and health
3. Line supervisor accountability
4. The Cal/OSHA Log 300
5. Safety and health manuals
6. Employee notification system of safety and health problems
7. Safety rules, emergency procedures and sample safe work practices
8. Annual safety and health audits
9. The system for enforcing safety and health rules
10. Self-inspection procedures, reports and correction tracking
11. Accident investigations and trend analysis
12. Safety Committee minutes (where applicable)
13. Employee orientation and safety training programs and attendance records
14. Industrial hygiene monitoring records
15. Contractors safety and health program, including questionnaire forms
16. Preventative maintenance program, including records and tracking system
17. Employees report of safety and health problems and documentation of response
18. PPE program
19. Hazard review and analysis documentation such as process reviews and/or job safety analysis
20. Chemical safety, including hazardous communication program, with a list of hazardous chemicals
21. Medical program documents
22. Employee roster
23. Other supporting programs as required, i.e., confined spaces, lockout/tagout, process safety management, respirators, ergonomics, workplace violence, forklift, hotworks, electrical
24. Updated organization charts