

**DIVISION OF OCCUPATIONAL SAFETY AND HEALTH
POLICY AND PROCEDURES MANUAL**

**ENFORCEMENT OF 8 CCR
SECTION 1509: INJURY AND
ILLNESS PREVENTION
PROGRAM**

P&P C-45B

Issue Date:
3/17/92

Revised:
8/1/94, 4/1/03

AUTHORITY: California Labor Code §6401.7 and Title 8 California Code of Regulations §1509.

POLICY: It is the policy of the Division of Occupational Safety and Health to enforce 8 CCR §1509, pertaining to the Injury and Illness Prevention (IIP) Program, in accordance with applicable provisions of the Labor Code and Title 8.

PROCEDURES:

- A. Evaluation of an employer's IIP Program shall be limited to a review of new circumstances and the continuing effectiveness of the IIP Program when the employer is a member in good standing of either the Voluntary Protection Program, Golden State, or Golden Eagle exemption programs.
- B. When the employer has violated § 1509(a), compliance personnel shall cite 1509(a) and reference the applicable subsections of § 3203 in a manner consistent with P&P C-45A. Compliance personnel shall reference in the citation how the employer's IIP Program failed to comply with §3203.
- C. An employer subject to §1509 shall also adopt a Code of Safe Practices which relates to the employer's operations, in language equivalent to the relevant parts of Plate A-3 in the Appendix of the Construction Safety Orders (8 CCR Division 1, Chapter 4, Subchapter 4). Compliance personnel shall state in the citation how the employer failed to comply with §1509(b).
- D. An employer subject to §1509 shall post a Code of Safe Practices at a conspicuous location at each job site office, or provide a Code of Safe Practices to each supervisory employee who shall have it readily

available. Compliance personnel shall reference in the citation how the employer failed to comply with §1509(c).

- E. An employer subject to § 1509 must conduct periodic meetings of supervisory employees under the direction of management for the discussion of safety problems and accidents that have occurred. Compliance personnel shall reference in the citation how the employer failed to comply with §1509(d).
- F. An employer subject to § 1509 shall conduct "toolbox" or "tailgate" safety meetings, or the equivalent, with their crews at least every 10 working days to emphasize safety. Compliance personnel shall reference in the citation how the employer failed to comply with §1509(e).
- G. Compliance personnel shall refer to C-45A when evaluating the effectiveness of an employer's IIP Program.
- H. Compliance personnel shall refer to C-45A for Special Enforcement Procedures -- SB 198 Reform for designated employers.