



Tailgate/Toolbox Topics

July 2020

Use this worksheet to select topics for tailgate meetings and to track meeting dates. Be sure to choose topics that are relevant to your worksite. Complete a separate record for each meeting that includes workers' names, date, subject(s), and the name of the supervisor who conducted the meeting.

Some topics are hyperlinked to corresponding Cal/OSHA [Tailgate/Toolbox Topics](http://www.dir.ca.gov/dosh/PubOrder.asp) (www.dir.ca.gov/dosh/PubOrder.asp). Refer to [Setting up A Tailgate/Toolbox Safety Meeting](#) for additional guidance.

Topic	Date	Topic	Date
Access		Emergency Medical Services	
Administrative Requirements		Engine Exhaust Emission	
Aerial Devices, Elevated Work Platforms		Erection and Construction	
Air Compressors		Ergonomics in Construction	
Airborne Contaminants and Dust		Excavation, Trenches, and Earthwork	
Asbestos		Explosion Hazards	
Blasting (Abrasives/Sand)		Fall Protection	
Blasting (Explosives)		Fire Protection and Prevention	
Carcinogens		First Aid	
Chemical Hazard Communication		Flaggers	
Code of Safe Practices		Flammable and Combustible Liquids	
Competent Person		Floor, Roof, and Wall Openings	
Concrete Construction		Forklifts	
Confined Spaces		Forms, Falsework, and Vertical Shoring	
Corrosive Liquids		Guardrails	
Cranes		Heat Illness Prevention	
Demolition		Heavy Construction Equipment	
Dusts, Fumes, Mists, Vapors, Gases		High-Voltage Overhead Lines	
Electrical		Hot Pipes and Hot Surfaces	
Elevators, Lifts, and Hoists		Housekeeping/Site Cleaning	

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<i>Topic</i>	<i>Date</i>	<i>Topic</i>	<i>Date</i>
Injury and Illness Prevention Program		Silica Dust	
Ladders		Stairways	
Laser Equipment		Temporary Agencies	
Lead		Toeboards	
Lighting		Toilets/Washing Facilities/Sanitation	
Lock-out/Block-out Procedures		Tools and Equipment	
Machine Guarding		Traffic Control	
Multi-employer Worksites		Training	
Noise		Tunnels and Tunneling	
Personal Protective Equipment		Valley Fever	
Pile Driving		Welding, Cutting, and Other Hot Work	
Pressurized Worksites		Wood Preservative Chemicals	
Qualified Person		Work Over or Near Water	
Ramps and Runways		Other _____	
Roofing Safety – Slips & Falls		Other _____	
Roofing Safety – General Requirements		Other _____	
Scaffolds		Other _____	
Single, Split & Multi-Piece Rim Wheels		Other _____	

[Section 1509](#) (construction) requires tailgate/toolbox meetings at least every 10 working days and [section 8406](#) (tunneling) requires them at least weekly. However, depending on the work conditions and safety culture of the job-site, they may be held more frequently if necessary.

Additional Resources:

- [California Code of Regulations, title 8](http://www.dir.ca.gov/Title8Index/t8index.asp) (www.dir.ca.gov/Title8Index/t8index.asp)
- [Cal/OSHA Consultation Branch](http://www.dir.ca.gov/dosh/consultation.html) (www.dir.ca.gov/dosh/consultation.html); InfoCons@dir.ca.gov;
Toll-free Number: 1-800-963-9424